

# **BAY COUNTY BOARD OF COMMISSIONERS**

## **AGENDA**

**TUESDAY, MAY 20, 2025**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

### **PAGE NO.**

- I. CALL TO ORDER (CHAIRMAN BANASZAK)**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- 64-74 V. MINUTES (4/15/2025)**
- VI. AGENDA APPROVAL**
- VII. CITIZEN INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
  - A. (4:00 P.M.) Presentation: 2024 MSU Extension Annual Report Presented by District 9 Director Mark Rankin (Receive)**
  - 1-2 B. Bay County Treasurer - Delinquent Tax Foreclosure Report (Receive)**
  - 3-4 C. Letter From Bay-Arenac Behavioral Health Authority Sent to MDHHS Regarding Pre-Paid Inpatient Health Plan (PIHP) Procurement Process (Receive)**
- IX. REPORTS/RESOLUTIONS OF COMMITTEES**
  - A. COMMITTEE OF THE WHOLE – May 6, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)**
    - 5 1. No. 2025-79 - Establishing Procedures for Resolutions & Proclamations (Board of Commissioners)**
    - 6 2. No. 2025-80 - Crime Victim Rights Grant Agreement 2025-2026 (Prosecutor)**
    - 7 3. No. 2025-81 - Karpel Solutions Contract (Prosecutor)**
    - 8 4. No. 2025-82 - MCOLES CPE Pilot Program Grant 2025 (Sheriff)**

- 9                    5. No. 2025-83 - Legislative Directed Spending Items Grant FY 2025 (Sheriff)
- 10                  6. No. 2025-84 - Pinconning Area Schools (Linwood Elementary School) Resource Officer Agreement - 2025-2026 (Sheriff)
- 11                  7. No. 2025-85 - Bay City Public School Resource Officer Agreement - 2025-2026 (Sheriff)
- 12                  8. No. 2025-86 - Bangor Township and Bangor School Resource Officer Agreement – 2025-2026 (Sheriff)
- 13                  9. No. 2025-87 - Westlaw Agreement 2025 (Criminal Defense)
- 14                  10. No. 2025-88 - MIDC Grant Renewal – 2025-2026 (Criminal Defense)
- 15                  11. No. 2025-89 - MDOC Grant Funds 2026 (Community Corrections)
- 16                  12. No. 2025-90 - Region VII Letter of Intent 2026 (Department on Aging)
- 17                  13. No. 2025-91 - Binx Health Inc. Agreement 2025 (Health Department)
- 18                  14. No. 2025-92 - Care Coordination Agreements for Maternal Infant Health Program (MIHP) (Health Department)
- 19                  15. No. 2025-93 - Michigan Department of Corrections Prison Dog Program Agreement (Animal Services)
- 20                  16. No. 2025-94 - Temporary Part-Time Kennel Attendant Position 2025 (Personnel/Animal Services)
- 21                  17. No. 2025-95 - WIC Breastfeeding Peer Counselor/ Typist Clerk III position Hired at 1-Year Rate (Personnel/Health Department)
- 22                  18. No. 2025-96 - Revize Website Agreement (Finance/Information Systems)
- 23                  19. No. 2025-97 - Payables (Finance)
- B. COMMITTEE OF THE WHOLE – May 13, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)  
                    Meeting canceled (*items referred directly to Full Board with approval from Committee Chair*)
- C. BOARD OF COMMISSIONERS (Tim Banaszak, Chair; Vaughn J. Begick, Vice Chair)
- 24                  1. No. 2025–98 - Mid-Michigan Community Action Agency Month – May 2025 (Vice Chair Begick)
- 25                  2. No. 2025-99 - Mental Health Awareness Month – May 2025

26-29	3. No. 2025-100 - Reports of the County Executive – April 2025
30-31	4. No. 2025-101 - Motorola Solutions Service Agreement 2025-2026 (9-1-1 Central Dispatch)
32-33	5. No. 2025-102 - OHSP Grant Application 2026 (Sheriff)
34-35	6. No. 2025-103 - Course Snack Shop Contract for 2025 Season (Recreation & Facilities)
36-38	7. No. 2025-104 -Treatment Court Grants – 2025 (Courts)
39-40	8. No. 2025-105 - Child Parent Legal Representation (CPLR) and Quality Legal Guardian Ad Litem (QLGAL) Grants 2026 (Courts)
41-54	9. No. 2025-106 – Waiver of Ordinance Adoption Process Suspended through December 31, 2025 (Corporation Counsel/Retirement)
	10. No. 2025-107 - Amendment to the Bay County Employees’ Retirement System Ordinance - Bay County Road Commission Multiplier (Corporation Counsel/Retirement)
55-57	11. No. 2025-108 - Summer L-4029 Form – 2025 (Equalization)
58-59	12. No. 2025-109 - Appointments to the Bay County Brownfield Redevelopment Authority 2025 (County Executive/Brownfield Authority)
60-61	13. No. 2025-110 - DRaaS (Disaster Recovery System) Contract with CSI (Register of Deeds)
62-63	14. No. 2025-111 - Authorized Signature for Community Project Funding Grant through HUD (Recreation & Facilities)

**X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**A. County Executive**

**XI. COMMISSIONER COMMENTS**

**XII. UNFINISHED BUSINESS**

**XIII. NEW BUSINESS**

**XIV. PUBLIC INPUT**

**XV. MISCELLANEOUS**

**XVI. ANNOUNCEMENTS**

**A. 2025 APPOINTMENTS**

**1. June**

- a. Library Board (One, 5-year term expiring: S. Blondin)**

**2. October**

- a. Board of Canvassers (Two, 4-year terms expiring: J. Armbruster (Republican); P. Santos (Democrat) (Appointments made from lists submitted by the major political parties)**
- b. Bay County Department of Human Services (One, At-Large, 3-year term expiring: B. Benchley)**
- c. Lank Bank Authority (One Township Representative, 3-year term expiring: G. Rowley)**

**3. November**

- a. Bay County Building Authority (Two, 6-year terms expiring: C. Lutz, T. Brady)**

**4. December**

- a. Department on Aging Advisory Committee (Four, 2-year terms expiring: Districts 1,3,5 & 7)**
- b. Bay County Veteran Affairs Committee (Two, 4-year term: V. Begick, T. Stewart)**

**XVII. CLOSED SESSION - Pursuant to MCL 15.268(1)(e) and (h), the Treasurer requests a closed session regarding the 2013-2020 excess claims proceeds process connected to MCL 211.78t related to the ongoing litigation settlement discussions in Fox v. Isabella County, et al**

**XVIII. RECESS/ADJOURNMENT**



**PLEASE NOTE THE CHANGE:** The Board Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.

Participants planning to attend via Zoom must contact Nick Paige before the meeting at [paigen@baycountymi.gov](mailto:paigen@baycountymi.gov).

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4130



# BAY COUNTY TREASURER

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Weston Prince  
County Treasurer  
princew@baycountymi.gov

Tina Mueller  
Chief Deputy Treasurer  
muellert@baycountymi.gov

## MEMORANDUM

To: Tim Banaszak, Chairperson, Bay County Board of Commissioners  
From: Weston Prince, Bay County Treasurer  
Date: April 30, 2025  
Subject: 2025 Delinquent Tax Foreclosure

### **Background:**

On March 31, 2025, the Bay County Treasurer Office foreclosed 23 parcels located throughout Bay County. This includes 10 residential homes, 10 lots, and 3 commercial properties. Attached please find a breakdown by local unit dating back to the foreclosures from 2019 to present. This breakdown continues to show a positive trend of foreclosures remaining low throughout the county and maintaining home ownership for individuals who own and occupy their homes. Much of this progress can be attributed to the work of the Bay County Treasurer Office staff to place homeowners in a hardship exemption program and partnering with local agencies and local unit of governments to find assistance for individuals. These partnerships and extensions provide a lifeline to many individuals and families facing foreclosure and utility shutoffs. The first Auction will take place on Wednesday August 6, 2025. The auction will be held virtually on tax-sale.info with bidding opening 30 days prior to the auction.

### **Recommendation:**

Receive and accept this report regarding the 2025 foreclosures.

CC:  
Board of Commissioners  
Lindsey Arsenault  
Alex Poirier

Local Units	2019 Foreclosure	2020 Foreclosure	2021 Foreclosure	2022 Foreclosure	2023 Foreclosure	2024 Foreclosure	2025 Foreclosure
010- Bangor Township	0	4	0	0	3	0	1
020- Beaver Township	0	0	0	0	0	0	0
030- Frankenlust Township	1	0	0	1	1	0	0
040- Fraser Township	2	0	0	1	3	2	0
050- Garfield Township	0	0	0	0	0	0	0
060- Gibson Township	0	4	1	1	0	0	0
070- Hampton Township	0	0	0	0	1	2	1
080- Kawkaulin Township	2	1	4	0	0	0	3
090- Merritt Township	0	0	0	0	0	0	0
100- Monitor Township	2	2	1	1	1	0	2
110- Mt. Forest Township	0	0	0	0	1	0	1
120- Pinconning Township	8	1	4	4	4	1	1
130- Portsmouth Township	0	0	1	1	0	1	0
140- Williams Township	1	0	0	0	2	0	0
150- Auburn	3	0	0	0	0	1	0
160- Bay City	44	28	25	15	15	16	12
170- Essexville	0	1	0	0	0	1	0
180- Pinconning City	1	1	1	4	4	2	0
190- Midland	0	0	0	0	0	0	0
Total	64	42	39	35	26	29	23



## BEHAVIORAL HEALTH

**Chief Executive Officer**  
Christopher Pinter

**Board of Directors**  
Robert Pawlak, Chair  
Patrick McFarland, Vice Chair  
Christopher Girard, Treasurer  
Sally Mrozinski, Secretary  
Tim Banaszak  
Richard Byrne  
Patrick Conley  
Jerome Crete  
Shelley King  
Kathy Niemiec  
Carole O'Brien  
Pamela Schumacher

**Board Administration**  
Behavioral Health Center  
201 Mulholland  
Bay City, MI 48708  
800-448-5498 Access Center  
989-895-2300 Business

Arenac Center  
PO Box 1188  
1000 W. Cedar  
Standish, MI 48658

North Bay  
1961 E. Parish Road  
Kawkawlin, MI 48631

William B. Cammin Clinic  
1010 N. Madison  
Bay City, MI 48708

[www.babha.org](http://www.babha.org)

May 1, 2025

Elizabeth Hertel, Director  
Michigan Department of Health and Human Services (MDHHS)  
P.O. Box 30195  
Lansing, MI 48909

RE: MDHHS procurement process for Pre-Paid Inpatient Health Plan (PIHP)  
contracts

Dear Director Hertel:

The purpose of this correspondence is to commend MDHHS for encouraging recommendations from the public regarding the intended procurement process for the PIHP specialty behavioral health system announced on February 28th. This feedback will be important in meeting the stated objectives of increasing consumer choice and access to services while preserving the county Community Mental Health Services Programs (CMHSPs).

As you are aware, the Michigan Mental Health Code (MHC), Public Act 258 of 1974, includes the following MI Complied laws (MCL) governing the state and county relationship for public behavioral health services:

- MCL 330.1116 requires the state "...to promote and maintain an adequate and appropriate system of CMHSPs" and "shift primary responsibility for the direct delivery of public mental health services from the state to CMHSPs".
- MCL 330.1202 requires the state to "financially support, in accordance with chapter 3, CMHSPs that have been established and that are administered according to the provisions of this chapter."
- MCL 330.1206 and 1208 requires CMHSPs to "provide a 24/7 comprehensive array of services and supports" to residents of the counties with the "most severe forms of mental illness, intellectual/developmental disabilities, and serious emotional disturbances".
- MCL 330.1240 stipulates that "All expenditures by a CMHSP necessary to execute the program shall be eligible for state financial support", that by definition would include both Medicaid and general funds received either directly or indirectly from MDHHS.
- MCL 330.1308 requires the State to "pay 90% of the annual net cost of a CMHSP" that is established and administered in accordance with the MHC.



In recognition of the non-discretionary statutory obligations of MDHHS in the operation of the public behavioral health system and the fact that only the counties are permitted to create a CMHSP eligible for the support noted above, it is clear that the 83 county governments are one of the most important stakeholders in this procurement dialogue.

We strongly encourage MDHHS to initiate specific outreach directly to the counties in this process prior to any final procurement decisions. As the locally elected representatives with the most direct accountability and responsibility to their constituents for CMHSP services, this will ensure that the needs of the larger community are reflected in any final procurement outcomes.

Thank you for your consideration in this matter. If you have any questions, please feel free to contact me at (989) 895-2348.

Sincerely,



Christopher Pinter  
Chief Executive Officer

cc: Bay County Board of Commissioners  
Arenac County Board of Commissioners  
Michigan Association of Counties (MAC)  
Community Mental Health Association of Michigan (CMHA)

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** The Bay County Board of Commissioners seeks to ensure clarity, transparency, and consistency in the conduct of its official business; and
- WHEREAS,** Adopting formal procedures for the introduction, discussion, and recording of motions, resolutions, proclamations, and ordinances supports efficient governance and accountability to the public; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners hereby adopts the following procedures:
- A. No resolution may be made in the name of the Board of Commissioners on a matter that is not directly within the authority and jurisdiction of the County and the Board of Commissioners. This rule does not apply to measures to recognize individuals or entities for their contributions to Bay County and its residents, significant life events, or recognition of significant dates. This rule does not apply to proclamations; Be It Further
- RESOLVED** That this resolution shall be incorporated into the Bay County Board of Commissioners' governing procedures and remain in effect unless amended or rescinded by future Board action.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Board of Commissioners - Establishing Procedures for Resolutions, &amp; Proclamations

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS, The Bay County Prosecutor's Office has been the recipient of a Crime Victim Rights Grant since 1985; and
- WHEREAS, The original grant provided funding for a full-time Crime Victim Advocate. In 1994, that funding was increased to support two full-time Crime Victim Advocates, with funds coming from defendants convicted of a crime in the State of Michigan; and
- WHEREAS, The anticipated FY2025- 2026 grant funding is \$187,000, which will cover most of the salaries, wages, and fringes for the two full-time employees; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves renewal of the 2025-2026 Crime Victim Rights Grant; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute and, if required, submit electronically the grant application documents, related documents, approved funding agreements, and any associated materials on behalf of Bay County, following review and approval by the Finance Department and Corporation Counsel; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by Bay County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

## Prosecutor - Crime Victim Rights Grant Agreement 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

MAY 20, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS, One of the core responsibilities of the Bay County Prosecutor's Office is the tracking and retention of case files; and
- WHEREAS, Over the past 25 years, case tracking and management have evolved from paper-based systems to predominantly electronic formats, greatly improving efficiency and reducing redundancy within the Prosecutor's Office; and
- WHEREAS, The Bay County Prosecutor's Office has not yet implemented a modern case management software system and continues to rely on outdated paper-based processes for filing and retention, thereby limiting its operational effectiveness; and
- WHEREAS, The proposed contract between the Bay County Prosecutor's Office and Karpel Solutions would introduce the *PROSECUTOR by Karpel* case management software, transforming the current paper-based system into a streamlined, paperless, electronic filing system; and
- WHEREAS, In 2024, the contract for the *PROSECUTOR by Karpel* case management software system was proposed by Karpel Solutions and PAAM (Prosecuting Attorney's Association of Michigan). PAAM and Karpel Solutions expect a state-wide go-live launch date of August 2025 for the *PROSECUTOR by Karpel* system, with a modified go-live launch date of October 2025 for Bay County, specifically; and
- WHEREAS, Bay County was not included in the August 2025 go-live launch date due to delays in entering into the contract with Karpel Solutions; and
- WHEREAS, The initial one-time cost for implementing the *PROSECUTOR by Karpel* software is projected at \$118,075, with annual technical support services estimated at \$22,875. PAAM has agreed to pay the projected costs for 2025, 2026, and 2027. The Bay County Prosecutor's Office will not likely require an increase in its budget until 2028, at which point the anticipated increase would be estimated at the \$22,875 annual support fee; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Contract with Karpel Solutions and Bay County (Prosecutor) for the *PROSECUTOR by Karpel* case management software system; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any and all documents and future amendments that do not have a financial impact on Bay County or extend the term of the Agreement related to this contract, following review and approval by the Finance Department and Corporation Counsel; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Prosecutor - Karpel Solutions Contract

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** On January 31, 2024, Public Act 1 of 2023 appropriated funds to support the implementation of required annual in-service training standards for all licensed law enforcement officers, in accordance with rules promulgated under Section 11(2) of the Michigan Commission on Law Enforcement Standards (MCOLES) Act (1965 PA 203, MCL 28.611); and
- WHEREAS,** In June 2024, MCOLES launched a three-year pilot program for Continuing Professional Education (CPE), in which the Bay County Board of Commissioners authorized the Bay County Sheriff's participation in; and
- WHEREAS,** The Bay County Sheriff's Office is again requesting authorization to accept the 2025 MCOLES Continuing Professional Education (CPE) grant funding; and
- WHEREAS,** The 2025 CPE grant provides \$1,000 per full-time equivalent (FTE) position, resulting in a total allocation of \$40,000 for Bay County, which was received in January 2025. No local match or funding is required as a condition of this grant; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the acceptance of the 2025 MCOLES CPE awarded grant funding and authorizes the Chairman of the Board to execute all necessary grant award documents after review and approval by the Finance Department and Corporation Counsel; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff – MCOLES CPE Pilot Program Grant 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Sheriff's Office is requesting authorization to apply for and accept the Legislative Directed Spending Items Grant FY 2025 with the specific intent to purchase equipment needed for the Sheriff's Office; and

WHEREAS, In partnership with Michigan State Representative Timothy Beson and the Michigan Legislature, the Bay County Sheriff's Office has an opportunity to be awarded up to \$5,000; and

WHEREAS, No matching funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the submittal to apply for the Legislative Directed Spending Items Grant FY 2025, and upon grant approval, the awarded grant funding; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant application and grant award documents on behalf of Bay County (Sheriff) following review and approval by the Finance Department and Corporation Counsel; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work collaboratively with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Sheriff – Legislative Directed Spending Items Grant FY 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Pinconning Schools (Linwood Elementary School) Resource Officer Agreement, said agreement covering the beginning of the school year (2025) to the end of the school year (2026); and

WHEREAS, The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

WHEREAS, The service will continue to be budgeted in the same manner as in prior year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Pinconning Schools (Linwood Elementary School) Resource Officer Agreement for the school year (2025) to the end of the school year (2026) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - Pinconning Area Schools (Linwood Elementary School) Resource Officer Agreement - 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Bay City Public School Resource Officer Agreement, said agreement covering the beginning of the school year (2025) to the end of the school year (2026); and

WHEREAS, The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

WHEREAS, The service will continue to be budgeted in the same manner as in prior year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay City Public School Resource Officer Agreement for the school year (2025) to the end of the school year (2026) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Sheriff - Bay City Public School Resource Officer Agreement - 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Bangor Township and Bangor School Resource Officer Agreement, said agreement covering the beginning of the school year (2025) to the end of the school year (2026); and

WHEREAS, The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

WHEREAS, The service will continue to be budgeted in the same manner as in prior years; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bangor Township and Bangor School Resource Officer Agreement(s) for the school year (2025) to the end of the school year (2026) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Sheriff - Bangor Township and Bangor School Resource Officer Agreement – 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Department of Criminal Defense and Bay County Public Defender's Office employs attorneys who provide legal representation to indigent defendants as part of the County's responsibilities under the Michigan Indigent Defense Commission (MIDC) Standards; and

WHEREAS, Access to comprehensive legal research software is essential for ensuring effective legal representation and maintaining compliance with constitutional and professional standards; and

WHEREAS, The current Westlaw subscription has expired and does not include access for attorneys in the Public Defender's Office; and

WHEREAS, The proposed new agreement with Westlaw will provide subscription access to all attorneys in both offices at a monthly cost of \$1,196.00, with full funding included in the MIDC grant renewal, requiring no use of General Fund dollars; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Bay County (Criminal Defense and Public Defenders Office) and Westlaw to provide legal research software/services for attorneys in the Department of Criminal Defense and the Public Defender's Office; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any application, contract, or documentation necessary to implement this Agreement following Corporation Counsel's review and approval; Be It finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Criminal Defense/Public Defender's Office – Westlaw Agreement 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, Under MCL 780.993, Bay County is required to submit a plan and cost analysis to the Michigan Indigent Defense Commission (MIDC) to ensure continued compliance with state standards for the representation of indigent defendants; and

WHEREAS, Submission of a renewal plan for the fiscal year beginning October 1, 2025, is necessary for Bay County to remain eligible for MIDC funding and to maintain services provided by the Office of Criminal Defense; and

WHEREAS, The plan and cost analysis may require adjustments based on the guidance of the MIDC regional manager or the Commission and must be submitted electronically through the Electronic Grants Administration & Management System (EGRAMS); and

WHEREAS, No General Fund dollars are being requested, and the plan seeks additional state funding to support continued compliance and public defense operations; Therefore, Be It

RESOLVED, That the Bay County Board of Commissioners authorizes electronic submittal of the 2025-2026 Michigan Indigent Defense Commission (MIDC) application for grant renewal and authorizes the Chairman of the Board to sign the grant application documents electronically and, if approved by the State, authorizes the Chairman of the Board to sign any grant award documentation electronically, all contingent upon Corporation Counsel review and approval; Be It Further

RESOLVED That changes/adjustments to the plan, as needed or required with guidance of the MIDC Commission and Regional Manager prior to submittal, are permitted; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Criminal Defense - MIDC Grant Renewal – 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** The Bay County Community Corrections Department has been requesting a yearly grant from the Michigan Department of Corrections (MDOC-OCC) to provide services in the community to keep prison commitments low.; and
- WHEREAS,** The grant enables the department to offer community supervision in place of jail stays during the pretrial stage to save space for assaultive cases and violators, while keeping in line with new pretrial reform standards. Some services include inpatient/outpatient substance abuse treatment, drug testing, pre-trial assessments, pre-trial supervision, and education programming; and
- WHEREAS,** The Overall Prison Commitment Rate for 2024 is 17% or lower, achieving the Fiscal Year 2024 target of 16.4%; and
- WHEREAS,** With the support of the grant, Community Corrections will work to maintain a low prison rate by serving more offenders in the community rather than sending them to prison; and
- WHEREAS,** The total amount to be requested for FY2026 programs and services is currently unknown and will be provided once the grant application is finalized; and
- WHEREAS,** The current fiscal year's awarded amount is \$166,264, with Bay County covering the cost of fringe benefits. No matching funds are required; Therefore, Be It
- RESOLVED** That the Chairman of the Board is authorized to execute the Community Corrections grant documents for FY2026, and submit, including electronically (if required), the grant application documents and grant award documents if consistent with the approved application request on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work collaboratively with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

## Community Corrections - MDOC Grant Funds for 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** The Bay County Department on Aging has received annual funding from Region VII Area Agency on Aging through state and federal sources to support essential services for seniors, including nutrition, in-home care, respite, case management, and senior center staffing; and
- WHEREAS,** In order to continue receiving such funding for Fiscal Year 2026, the Department on Aging must submit a letter of intent to apply, followed by a multi-year grant proposal, in accordance with Region VII requirements; and
- WHEREAS,** The final allocation chart and related documents will be released by Region VII upon approval by their board on May 8, 2025, after the Bay County Committee of the Whole meeting deadline, requiring advance authorization for timely compliance; and
- WHEREAS,** In FY 2025 the Department on Aging received approximately \$662,705.77 in Region VII grant funding, and the FY 2026 proposal will continue to seek substantial support with no impact on Bay County's general fund; and
- WHEREAS,** Submission of these documents enables continued access to vital senior services across Bay County and is necessary to meet applicable deadlines; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners hereby authorizes the Director of the Bay County Department on Aging to submit the required letter of intent and to prepare and submit the full FY 2026 grant application to Region VII Area Agency on Aging, including any revisions as required by Region VII; Be It Further
- RESOLVED,** That the Chair of the Board is authorized to sign all necessary grant-related documents, including but not limited to the grant application, Statement of Budget Allocation, Multi-Year Service Provider Designation, Assurances of Compliance, FY 2026 Contract Addendum, and the Agreement for Recipient of Supplemental Cash-in-Lieu of Payment, following review and approval by Corporate Counsel; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

DOA-Region VII Letter of Intent 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** The Bay County Health Department currently provides testing for communicable diseases; however, many of these tests require significant resources, including phlebotomy services, specimen shipping, and multiple client appointments for diagnosis and treatment monitoring; and
- WHEREAS,** Implementing a suite of point-of-care (P-O-C) tests for all of the usual suspect pathogens (CT, NG, TV, BV, syphilis, and HIV) offers several benefits, including (1) consolidating the provision of care to clients from two encounters to one encounter, (2) supporting the provision of test-based treatment (curbing both under-treatment and over-treatment), and (3) improving our antibiotic stewardship; and
- WHEREAS,** The Health Officer seeks to enter into an agreement with Binx Health Inc., a provider of P-O-C testing equipment and supplies, to support the implementation of this improved testing approach; and
- WHEREAS,** Upon substantial analysis, it is not expected that implementation of the method and scope of testing will result in increased costs. There are no financial considerations at this time, as grant funding is provided in the Title X allocations for laboratory testing procedures, and it is expected that the new system of P-O-C testing should increase revenue from insurance and other third-party payers; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between Bay County (Health Department) and Binx Health Inc. for the provision of point-of-care testing supplies and authorizes the Chairman of the Board to sign all related documents to the Agreement following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Health Department - Binx Health Inc. Agreement 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** The Bay County Health Department provides home visiting services to families that have infants and young children through the Maternal Infant Health Program (MIHP); and
- WHEREAS,** As with the Children's Special Health Care Services (CSHCS) program, many families are now enrolled in Medicaid Managed Care Plans; and
- WHEREAS,** The companies that administer these plans require local health departments to enter into care coordination agreements to ensure the uninterrupted delivery of essential services to the clients Bay County serves; and k
- WHEREAS,** There are no financial considerations at this time, and no General Funds are necessary to provide such services under the agreement. As stated above, the agreements provide an established means for reimbursement; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreement(s) the Maternal Infant Health Program (MIHP); Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Department - Health Dept - Care Coordination Agreements for Maternal Infant Health Program (MIHP)

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS,** In 2019, the Board of Commissioners entered into an agreement at the Saginaw Correctional Facility, where prisoners care and train up to 6 dogs provided by Bay County Animal Services; And
- WHEREAS,** Once a dog has been adopted from Saginaw Correctional Facility, a new dog from the shelter is placed into the program. Prison dog adoption fees are higher (\$300) compared to shelter dogs (\$180); and
- WHEREAS,** A renewal of this agreement is requested between Bay County Animal Services (BCAS) and the Michigan Department of Corrections (MDOC) to enable select prisoners to continue training our shelter dogs at their facility, where they reside, until adoption; and
- WHEREAS,** Bay County's financial contribution to this program covers vaccines, preventative care, food, and veterinary care as needed, the same contributions provided for dogs residing at the shelter. Funds are currently budgeted, and no additional funds are require; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between Bay County (Animal Services) and the Michigan Department of Corrections (MDOC) for the Prison Dog Program Agreement; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County (Animal Services) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Animal Services - Michigan Department of Corrections Prison Dog Program Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (5/6/2025)

**WHEREAS,** Bay County Animal Services has requested authorization to hire a temporary part-time Kennel Attendant for 15 hours per week from late May through August 30, 2025, to support shelter operations during the summer when the facility is typically at capacity and work-based learning volunteers are unavailable; and

**WHEREAS,** The temporary Kennel Attendant position will be filled at the TS04 entry rate of \$13.95 per hour, is without benefits, and will be funded through existing budgeted funds with no need for additional General Fund dollars; Therefore, Be It

**RESOLVED** That the Board of Commissioners authorizes the hiring of a temporary part-time Kennel Attendant for 15 hours per week during the summer of 2025 at the rate of \$13.95 per hour to support Animal Services; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel/Animal Services - Temporary Part-Time Kennel Attendant Position 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

WHEREAS, The Bay County Health Department has identified a qualified candidate for the full-time WIC Breastfeeding Peer Counselor and Typist Clerk III position; and

WHEREAS, The candidate currently serves as a part-time WIC Breastfeeding Peer Counselor earning \$18.22 per hour, which exceeds the full-time starting wage of \$16.37; and

WHEREAS, The candidate has more than one year of relevant experience and exceeds the required qualifications for the position; and

WHEREAS, The Health Department recommends hiring the candidate at the one-year step rate of \$18.41 per hour in recognition of her experience and current compensation level; and

WHEREAS, This rate is within the current budget allocation of \$18.58 per hour, and no additional funds are needed to support the requested rate; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby approves the recommendation of the Bay County Health Department to hire the candidate for the full-time WIC Breastfeeding Peer Counselor/ Typist Clerk III position at the one-year step rate of \$18.41 per hour; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Personnel/Health Department - WIC Breastfeeding Peer Counselor/ Typist Clerk III position Hired at 1-Year Rate

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (5/6/2025)
- WHEREAS, The Bay County website is currently hosted by a local provider, and after many years of service, departments have requested a refreshed, modern, and timeless design that allows for ease of use, compliance with the Americans with Disabilities Act (ADA); and
- WHEREAS, Revize, a Michigan-based company with experience designing over 3,000 government websites, has been selected to develop and implement a flexible, user-friendly layout while converting all existing content, documents, and forms; and
- WHEREAS, Revize also provides a comprehensive suite of tools such as a calendar, online document center, and Frequently Asked Questions; and
- WHEREAS, The project will move Bay County and Bay County Courts websites to a new hosting platform with an updated design, while retaining the current website addresses; and
- WHEREAS, Multiple quotes were obtained in accordance with the Bay County Purchasing Policy, and the initial cost of the Revize Agreement is \$16,515, which has been allocated in the 2025 Budget; and
- WHEREAS, The annual budgeted cost for ongoing services, which includes unlimited technical support, CMS software updates, security software updates, hosting and maintenance, with website health checks, is \$3,900; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement between Bay County (Information Systems Division) for the purchase, setup, and implementation of the Bay County website build and hosting with Revize; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign any and all related documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Finance/Information Systems – Revize Website Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

May 20, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (5/6/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

4/3/2025	\$656,681.64
4/9/2025	\$511,859.39
4/16/2025	\$457,764.90
4/24/2025	\$762,033.81
4/30/2025	\$899,165.06

JEROME CRETE, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

WHEREAS, Community Action Agencies are a vital local force, working tirelessly to alleviate poverty and empower low-income families to achieve economic stability and self-sufficiency; and

WHEREAS, May is designated as Community Action Month, a time to celebrate the significant impact of Community Action and to honor its commitment to improving the lives of our residents; and

WHEREAS, Mid-Michigan Community Action Agency is the designated agency in our community, dedicated to providing essential services and support to those in need; and

WHEREAS, The efforts of Mid-Michigan Community Action Agency have led to numerous success stories, transforming lives and revitalizing communities; and

WHEREAS, Community Action Month provides an opportunity to raise awareness about the ongoing challenges faced by low-income individuals and families, and to encourage community involvement and support for these initiatives; and

WHEREAS, Mid-Michigan Community Action Agency serves vulnerable populations in our community, lifting individuals and families out of poverty and expanding opportunities for citizens in need; and

WHEREAS, Mid-Michigan Community Action Agency continues to implement innovative and cost-effective programs to make a real difference in people's lives; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby proclaims May as Community Action Month in Bay County, and urges all residents to recognize and support the valuable contributions of Community Action Agencies, particularly the Mid-Michigan Community Action Agency.

TIM BANASZAK, CHAIR  
AND BOARD

Vice Chair Begick - Mid-Michigan Community Action Agency Month – May 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

WHEREAS, Mental health is essential to everyone's overall health and well-being, and all people experience times of difficulty and stress in their lives; and

WHEREAS, One in five Americans will experience a mental health condition in any given year, and stigma remains a significant barrier to individuals seeking help and accessing necessary care; and

WHEREAS, Raising awareness and promoting open dialogue about mental health can reduce stigma, encourage treatment, and improve quality of life for individuals, families, and communities; and

WHEREAS, Local mental health providers, public health agencies, advocates, and residents are working together to promote mental wellness and expand access to mental health services across Bay County; and

WHEREAS, The month of May has been designated nationally as Mental Health Awareness Month to increase public understanding and promote access to resources that support mental health and recovery; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby recognizes May 2025 as Mental Health Awareness Month in Bay County and encourages all residents, schools, employers, and organizations to join in supporting mental wellness, education, and advocacy efforts in our community.

TIM BANASZAK, CHAIR  
AND BOARD

## Resolution Honoring Mental Health Awareness Month – May 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

## 1. Employment Status Report – April 2025

TIM BANASZAK, CHAIR  
AND BOARD

## County Executive – Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

Page 1 of 3  
CHANGES IN EMPLOYMENT STATUS  
APRIL 2025

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES (Regular Status):</u></b>		
Lexi Worley Circuit Court Clerk	Circuit Court	4/22/2025
Whitney Wilder Legal Secretary	Prosecutor's Office	4/21/2025
<b><u>NEW HIRE (On-call/temporary):</u></b>		
Dakota Manz Temp Custodian	Buildings & Grounds	4/28/2025
Jason Schabel General Laborer	Golf Course	4/28/2025
Joe Greene Seasonal Park Ranger	Pinconning Park	4/22/2025
<b><u>TRANSFER:</u></b>		
Amy Austin From: Circuit Court Clerk To: CS Investigator	From: Circuit Court To: Prosecutor's Office	4/28/2025
Karen Mika From: Typist Clerk III Pub Health To: Environmental Health Secretary II	Health Department	4/21/2025
Jennifer DeLorge From: Appraisal Aide To: Senior Appraiser/GIS Tech	Equalization	4/21/2025
Erica Rettelle From: Part-time Nurse To: Nursing Services Manager	From: Personal Health Services Program To: Health Administration	4/21/2025
Kellie Dixon From: Legal Secretary To: Lead Legal Secretary	Prosecutor's Office	4/14/2025
<b><u>RETURNING:</u></b>		
Katherine Haverkamp Temp Help	Finance	4/01/2025

**MOSQUITO CONTROL  
SEASONAL:**

Evan Ross	Seasonal Tech Days	4/28/2025
Samuel Alvarado	Seasonal Tech Nights	4/21/2025
Aaron Miller	Seasonal Tech Nights	4/21/2025
Charles Ackley III	Seasonal Tech Days	4/21/2025
Milo Demoiner	Seasonal Tech Nights	4/21/2025
Jim Hughes	Seasonal Tech Days	4/21/2025
Andrew Nixon	Seasonal Tech Days	4/21/2025

**B&G SEASONAL:**

Adam Wilkinson	Seasonal Recreation Worker	4/15/2025
Duane Krueger	Seasonal Recreation Worker	4/15/2025

**GOLF COURSE SEASONAL:**

Cooper Jacobs	Clubhouse Attendant	4/25/2025
Antonio Reyes	Equipment Operator	4/17/2025
John Bishop	Equipment Operator	4/15/2025
Jake Coquillard	Equipment Operator	4/15/2025
Allan Lynch	Lead Equipment Operator	4/11/2025
Gerald Ciesla	Equipment Operator	4/11/2025
Paul MacBride	Equipment Operator	4/10/2025
Connor VanSumeren	General Laborer	04/09/2025

William Oliver	Clubhouse Attendant	04/09/2025
Miles Yurgaites	Starter/Ranger	4/7/2025
Cameron Zielinski	Starter/Ranger	4/4/2025
Patrick McIver	Starter/Ranger	4/4/2025
Fred Vincent	Starter/Ranger	4/03/2025
Cooper Bash	Service Assistant	4/01/2025
Lillianna Dault	Clubhouse Assistant	4/01/2025
Brian DuFresne	Starter/Ranger	4/01/2025
Roland Gonzales	Starter/Ranger	4/01/2025
Pete Salinas	Starter/Ranger	4/01/2025
Yvonne Swiercz	Clubhouse Attendant	4/01/2025
Steven Velasquez	Starter/Ranger	4/01/2025

**SEPARATIONS:**

Trisha Bellinger Screening Technician	Health Dept – WIC	4/11/2025
Jordan Buza Correctional Facility Officer	Sheriff - Jail	4/22/2025

**RETIREMENT:**

April Glover Secretary II	Environmental Health	4/19/2025
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Personnel Department



## BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

**Ryan Gale**  
Director

Brent Rubis  
Assistant Director

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

James A Barcia  
Bay County Executive

**To: Jerome Crete, Chair, Committee of the Whole**

**From: Ryan Gale, 911 Central Dispatch Director**

**Date: May 1, 2025**

**Subject: Motorola Solutions Service Agreement – 911 Dispatch System Support**

**Request:** Bay County 911 Central Dispatch is requesting approval for a one-year service agreement with Motorola Solutions for continued support and maintenance of the Bay County 911 ASTRO Radio Dispatch System and MCC7500 dispatch consoles. This agreement is necessary to ensure the operational reliability, security, and maintenance of critical public safety communications infrastructure.

**Background:** Bay County 911's radio dispatch system serves as the technological backbone for coordinating emergency response efforts across all public safety agencies within the County. Given the essential nature of uninterrupted communication during emergency incidents, it is imperative that the infrastructure supporting these operations remains stable, secure, and well-maintained.

Motorola Solutions provides the specialized technical services and system expertise required to sustain optimal performance of the ASTRO radio platform. This agreement continues our long-standing relationship with Motorola, aligning with best practices in mission-critical system maintenance and cybersecurity.

Although the contract format has been streamlined, all core services, such as remote technical support, cybersecurity updates, hardware repair, preventive maintenance, and onsite field response, remain fully included under Motorola's Essential Plus Package.

**Finance/Economics:** The total cost for the one-year Motorola Solutions Service Agreement is \$20,942.69. This amount is budgeted within the approved 911 Central Dispatch operational budget for Fiscal Year 2025.

**Recommendation:** Upon favorable review by Corporation Counsel, the Department recommends approval and any necessary signatures required by the Board Chair, as well as approval of any necessary budget adjustments for the Motorola Solutions Service Agreement (Contract USC000092964) in the amount of \$20,942.69.

Cc: Jim Barcia, Amber Johnson, Scott, Trepkowski, Kim Priessnitz, Nicole Putt, Troy Cunningham

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** Bay County 911's radio dispatch system serves as the technological backbone for coordinating emergency response efforts among all public safety agencies within Bay County; and
- WHEREAS,** Given the essential nature of uninterrupted communication during emergency incidents, the infrastructure supporting these operations must remain stable, secure, and well maintained; and
- WHEREAS,** Motorola Solutions provides the specialized technical services and system expertise necessary to maintain optimal performance of the ASTRO radio platform. Approval of an agreement would continue Bay County's longstanding relationship with Motorola, aligning with best practices in mission-critical system maintenance and cybersecurity; and
- WHEREAS,** Although the contract format has been streamlined, all core services, such as remote technical support, cybersecurity updates, hardware repair, preventive maintenance, and onsite field response, remain fully included under Motorola's Essential Plus Package; and
- WHEREAS,** The total cost for the one-year Motorola Solutions Service Agreement is \$20,942.69. This amount is budgeted within the approved 911 Central Dispatch operational budget for Fiscal Year 2025; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the one-year service Agreement with Motorola Solutions in the amount of \$20,942.69, for continued support of the 911 Central Dispatch radio dispatch system, with funding allocated from the 911 Central Dispatch Budget for 2025; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute any documents related to this Agreement following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR

AND BOARD

911 Central Dispatch - Motorola Solutions Service Agreement 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





# **Troy R. Cunningham**

## *Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

TO: Jerome Crete, Committee Chair  
Committee of the Whole

FROM: Sheriff Troy R. Cunningham *TRC*

DATE: April 22, 2025

REF: OHSP Traffic Enforcement Grant FY-26  
To Re-Apply and Accept the Grant Renewal

**Background:** For the past several years, the Sheriff's Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP). Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriff's Office has participated in with OHSP grant funding. Each of the grant programs offered is aimed at reducing the number of serious and fatal accidents in Bay County through additional enforcement patrols.

**Economics/Finance:** An opportunity is again being offered to the Sheriff's Office for 2026. The previous year's funding level was \$43,681 and it is expected to be about the same. There are no additional funds required from the County to participate in this OHSP grant. The grant provides for deputies' wages during additional scheduled patrols throughout 2026.

**Recommendations:** Request the board to approve all necessary documents related to the grant application; if grant is awarded, all grant documents related to the grant agreement on behalf of Bay County. Further, request the Board to approve all necessary documents and authorize to continue in 2026 for the OHSP Safety Belt and Impaired Driving Enforcement Grant and to make necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf  
Scott Trepkowski, Finance Director  
Kim Priessnitz, Assistant Finance Director  
Lindsay Arsenault, BOC  
Jayson Hoppe, Corporation Counsel  
Travis Schumann, Finance  
Sgt. Michael Shore  
File Copy

w&m.OHSPrenewal-2025

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS, For the past several years, the Bay County Sheriff's Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP); and
- WHEREAS, Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriff's Office has participated in through OHSP grant funding; and
- WHEREAS, Each grant program aims to reduce the number of serious and fatal accidents in Bay County through additional enforcement patrols; and
- WHEREAS, The Sheriff's Office is again being offered an opportunity to participate in 2026, with funding expected to be similar to the previous year's amount of \$43,681. The grant provides for deputies' wages during additional scheduled patrols throughout 2026; and
- WHEREAS, There are no additional funds required from Bay County in order to participate in this OHSP grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approve continued participation in the OHSP Traffic Enforcement Program and authorize the Sheriff's Office to submit an application for the Fiscal Year 2026 OHSP Traffic Enforcement Grant; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant application/grant award documents on behalf of Bay County (Sheriff's Office) following Finance Department and Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work collaboratively with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Sheriff - OHSP Grant Application 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**  
gignacc@baycountymi.gov

**Jon Morse, Buildings & Grounds Supervisor**  
morsej@baycountymi.gov

**Brad Moses, Civic Arena Manager**  
mosesb@baycountymi.gov

**Daniel Neering, Recreation Manager**  
neeringd@baycountymi.gov

**Dan Tomczak, Pinconning Park Manager**  
tomczakd@baycountymi.gov

**Beth Trahan, Recreation Coordinator**  
trahanb@baycountymi.gov



## BAY COUNTY

**JAMES A. BARCIA**  
County Executive

Tel: (989) 895-4132  
Fax: (989) 895-2094

To: Tim Banaszak, Chairman of the Board of Commissioners  
From: Cristen Gignac, Director of Recreation & Facilities  
Date: May 9, 2025  
Subject: Golf Course Snack Shop

---

**Request:** Approve a lease agreement for use of the Golf Course Snack Shop as a service to the golfers.

**Background:** The Bay County Golf Course operated the Snack Shop until approximately 2013. Since that time, various efforts have been made to contract with someone to offer food service to the golfers in this manner, but nothing has come to fruition. An independent contractor has approached the golf course, and we think a one-season trial to operate the snack shop could be a beneficial service to our golfers. The contract holder will be required to follow all licensing requirements, food laws and codes.

**Economics:** 5% of food sales would go back to the golf course from the independent contractor's sales at the snack shop to cover the increased cost in utilities.

**Recommendation:** It is recommended the Board approve the Chairman to enter into an agreement with an independent contractor for a single season to operate the snack shop at the Bay County Golf Course upon review and approval from Corporation Counsel.

cc: Jim Barcia                      Dan Neering                      Finance

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

WHEREAS, The Bay County Golf Course operated the Snack Shop until approximately 2013, and since that time, various efforts have been made to contract with a food service provider for golfers; however, none of these efforts have come to fruition; and

WHEREAS, An independent contractor has approached the golf course, and if approved, a one-season trial to operate the snack shop could be a beneficial service to Bay County golfers; and

WHEREAS, The contract holder will be required to follow all licensing requirements, food laws, and codes; and

WHEREAS, 5% of food sales would go back to the golf course from the independent contractor's sales at the snack shop to cover the increased cost in utilities; and

WHEREAS, That the Bay County Board of Commissioners approves a contract between Bay County (Golf Course) and an independent contractor for a one (1) year term, single season and authorizes the Chairman of the Board to execute said contract and related documents on behalf of Bay County, following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved

TIM BANASZAK, CHAIR  
AND BOARD

## Recreation &amp; Facilities - Golf Course Snack Shop Contract for 2025 Season

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## *Eighteenth Judicial Circuit of Michigan*

1230 Washington Avenue  
Bay City, Michigan 48708

**JOSEPH K. SHEERAN**  
CIRCUIT JUDGE  
CHIEF JUDGE  
BAY COUNTY COURTS

(989) 895-4224  
FAX (989) 895-2002  
TDD (989) 895-4049  
(Hearing Impaired)

**TO:** Jerome Crete, Chair, Committee of the Whole  
**FROM:** Amanda Shores, Administrator, Bay County Court Facility  
**DATE:** April 21, 2025  
**RE:** Grant Applications

---

### **REQUEST:**

The Bay County Courts are requesting approval to apply for the District, Circuit, and Probate Court grants that support treatment court services for FY 2026. Further, the Courts are requesting to allow the Board Chair to sign the applications once they are completed.

### **BACKGROUND:**

Grant applications for the grant cycle starting October 1, 2025, supporting treatment court services in District, Circuit, and Probate/Juvenile have been released with a due date of June 20, 2025. Existing grant funded programs in the courts are Swift and Sure Probation, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts.

Grants come from a variety of sources such as the Federal Byrne Grant, Office of Highway and Safety, and the State Court Administrator's Office. The timeline between actual release of the applications and required submission date does not coincide with the Board calendar. I ask your consideration for recommendation to the Board of Commissioners allowing submission of these applications, and furthermore, authorize the Board Chair to sign the applications once they are completed. Signature of the application only supports the request; it does not commit the County at this step. A formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice.

**FINANCE:**

The courts have been a successful recipient of grants for many years. The continued operation of our Treatment Courts requires grant monies as it makes up the majority of the funding.

**RECOMMENDATION:**

I am requesting the Committee's approval and authorization to apply for the FY 2026 Treatment Court Grants.



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** Grant applications for the grant cycle starting October 1, 2025, supporting treatment court services in the District, Circuit, and Probate/Juvenile have been released with a due date of June 20, 2025; and
- WHEREAS,** The existing grant funded programs are Swift and Sure Probation, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts; and
- WHEREAS,** Grants are sourced from various entities, including the Federal Byrne Grant, the Office of Highway and Safety, and the State Court Administrator's Office. The timeline between the actual release of the applications and the required submission date does not coincide with the Board calendar; and
- WHEREAS,** The Court Administrator requests consideration for the Board of Commissioners to allow submission of these applications and to authorize the Board Chair to sign the applications once they are completed; and
- WHEREAS,** Signature of the application only supports the request; it does not commit Bay County, and a formal request for funding will be submitted during the County's budget process, and any awards will be presented for authorization upon receipt of notice; and
- WHEREAS,** The Courts have been a successful recipient of grants for the past several years. To continue the operation of our Treatment Courts, grant dollars from these sources are very important as they make up the majority of the funding; Therefore, Be It
- RESOLVED** That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County (Courts) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

## Courts-Treatment Court Grants - 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**BAY COUNTY PROBATE COURT  
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**  
1230 Washington Ave., Suite 715  
Bay City, Michigan 48708-5737

**JAN A. MINER**  
Judge of Probate & Juvenile Court

Estates Division (989) 895-4205  
Juvenile Division (989) 895-4206  
FAX (989) 895-4194  
TDD (989) 895-2059

**TO:** Jerome Crete, Chair, Committee of the Whole

**FROM:** Britney Mlostek, Deputy Court Administrator, Probate & Juvenile Court

**DATE:** April 22, 2025

**RE:** Grant Applications

---

**REQUEST:**

The Bay County Probate & Juvenile Court is requesting approval to apply for the Child Parent Legal Representation (CPLR) grant and the Quality Legal Guardian Ad Litem (QLGAL) grant for fiscal year 2026. Further, the court is requesting to allow the Board Chair to sign the applications once they are completed.

**BACKGROUND:**

The Department of Health and Human Services (DHHS) previously awarded the Family Division of the Circuit Court with the Quality Legal-Guardian Ad Litem grant for fiscal year 2024-2025. The QLGAL grant was awarded with the intent of increasing the quality of legal representation provided to the children currently under the jurisdiction of the court through dependent neglect proceedings. The allocated funds totaling **\$230,000.00** are dispersed monthly at 100% reimbursement.

The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for the fiscal year 2024-2025. The CPLR grant was awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings. The allocated funds totaling **\$112,500.00** are dispersed monthly to the court for reimbursable expenses of court appointed attorneys.

**FINANCE:**

The courts have been a successful recipient of these grants for many years. The continued competitive hourly compensation and training of our attorneys requires grant money as it makes up much of the funding.

**RECOMMENDATION:**

I am requesting the Committee's approval and authorization to apply for the FY 2026 CPLR and QLGAL grants.



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** The Bay County Probate & Juvenile Court seeks to apply for the Child Parent Legal Representation (CPLR) grant and the Quality Legal Guardian Ad Litem (QLGAL) grant for Fiscal Year 2026; and
- WHEREAS,** The Michigan Department of Health and Human Services (DHHS) previously awarded the Court both the QLGAL and CPLR grants for Fiscal Year 2024–2025, with total funding of \$230,000 and \$112,500, disbursed on a monthly reimbursement basis; and
- WHEREAS,** QLGAL and CPLR grants are instrumental in enhancing the quality of legal representation provided to children and families involved in dependent neglect proceedings under the jurisdiction of the Family Division of the Circuit Court; and
- WHEREAS,** Continued grant funding is essential to maintain competitive hourly compensation and provide ongoing training for court-appointed attorneys, ensuring the highest standard of legal advocacy; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the submittal of the applications for the Child Parent Legal Representation (CPLR) grant and the Quality Legal Guardian Ad Litem (QLGAL) grant for Fiscal Year 2026 and, if awarded, acceptance of the grant funding; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the grant applications and grant award documents on behalf of Bay County (Courts) following review and approval by the Finance Department and Corporation Counsel; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work in coordination with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR

AND BOARD

Courts - Child Parent Legal Representation (CPLR) and Quality Legal Guardian Ad Litem (QLGAL) Grants 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## CORPORATION COUNSEL

Amber Davis-Johnson, Corporation Counsel  
johnsona@baycountymi.gov

Heather Brady Pitcher, Assistant Corporation Counsel  
pitcherh@baycountymi.gov



## BAY COUNTY

JAMES A. BARCIA  
County Executive

Tel: (989) 895-4131  
Fax: (989) 895-2094

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Heather Brady Pitcher, Assistant Corporation Counsel

RE: Retirement Ordinance Amendment- Bay County Road Commission Multiplier

DATE: May 5, 2025

### Background:

The Bay County Road Commission (BCRC) participates in the Bay County Employees' Retirement System (BCERS). BCRC recently ratified new contracts with the Supervisors and Administrative Personnel Association (SAPA) and AFSCME Michigan Local #1096 (Union). In their respective and ratified collective bargaining agreements, the parties agreed to a *retroactive* increase in the retirement multiplier for SAPA and Union employees hired after January 1, 2016, from a 1.5% to 2.0% multiplier.

In compliance with MCL 38.1140h(5), BCRC timely secured an actuary analysis from BCER's Actuary GRS, for a pension valuation for the multiplier change. **BCRC's actuary report dated November 1, 2024 is attached for reference.** On April 8, 2025, the Bay County Retirement Board of Trustees received the BCRC actuary report setting forth the multiplier change at BCRC. On April 16, 2025, the BCRC Board received the actuary report and passed the 2025 Retirement Ordinance Amendment Resolution providing that BCRC employees hired after January 1, 2016, included under either the Union or SAPA collective bargaining agreements and moving forward from this date shall be set at 2%. **The April 16<sup>th</sup> BCRC Resolution is attached for reference.**

Pursuant to the Retirement Board's 2004 Retirement Ordinance Procedure, the Retirement Ordinance must be amended to reflect BCRC's multiplier benefit change. Over the years, there have been many multipliers and retirement benefit changes that affect retirement benefits, eligibility and calculations for members of the Retirement System. The correct multiplier and benefit changes are reflected in the Retirement System's Summary Annual Report (SAR). The information in the SAR is utilized to calculate each member's retirement benefits at the time of their retirement. While the SAR is routinely updated, the Retirement Ordinance was not. Consequently, the benefit and multiplier information in the Retirement Ordinance needs to be updated to reflect all the past changes. The below proposed amendment includes the recent multiplier change for the two Road Commission groups as well as prior multiplier changes at the Road Commission that were never reflected in the Retirement Ordinance. I have drafted the following amendment (**in red**) to the Retirement Ordinance setting forth the past and recent multiplier changes at the Road Commission in conformity with the law and formalities:

Section 4.037

(25) Road Commission AFSCME Local 1096 Group, employer funded

- 2.50 % effective 8/1/2005
- 2.50 % hired before 1/1/2011
- 2.25% hired on or after 1/1/2011 and before 1/1/2016
- 1.5 % hired on or after 1/1/2016 \*amended in 2025 to 2%
- 2 % hired on or after 1/1/2016 amended in 2025

(26) Road Commission Class 1 Supervisory and Administrative Employees Group, employer funded

- 2.50 % effective 8/1/2005
- 2.50 % hired on or after 1/1/1996
- 2.50% hired on or after 1/1/1996 and before 1/1/2016 for service through 3/31/2011 and 2.25% for service after 3/31/2011
- 1.5 % hired on after 1/1/2016 \*amended in 2025 to 2%
- 2 % hired on or after 1/1/2016 amended 2025

The Bay County Board of Commissioners is charged with amending the Retirement Ordinance to memorialize the changes set forth in BCRC April 16<sup>th</sup> Resolution. Article XIII of the Rules of the Bay County Board of Commissioners outlines the process for ordinance amendments. This is a lengthy process which requires action at three successive full board meetings as well as publication of the proposed amendment. However, the Board of Commissioners, pursuant to Board Rule XXI has the authority to suspend the amendment process set forth in Article XIII and proceed to a direct vote on the amendment. Article XXI allows the Board of Commissioners, *by a 2/3 majority roll call vote*, to bypass the full amendment process and vote on the proposed ordinance amendment before them.

The Bay County Board of Commissioners has routinely resolved to suspend the amendment process set forth in Article XXI for the adoption of amendments to the Bay County Employees' Retirement System Ordinance and proceed to a direct vote on the amendment. I have attached **Bay County Board of Commissioner's Resolution 2017-93 and 2024-36** for reference purposes.

**FINANCIAL IMPACT:**

Amending the Retirement Ordinance to reflect the benefit changes at BCRC will not have a financial impact on Bay County. BCRC would fund any unfunded actuarial liabilities as a result of the multiplier change for SAPA and Union Groups.

**RECOMMENDATION:**

First, I recommend that the Bay County Board of Commissioners, for the sake of expediency, suspend the amendment process set forth in Article XIII and proceed to a vote on the proposed amendment.

Second, I recommend that the Board approve the above amendment (**in red**) to the Retirement Ordinance.

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

WHEREAS, Article XIII of the Rules of the Bay County Board of Commissioners outlines a process for consideration of ordinance and ordinance amendments, which requires at least three (3) successive full Board meetings. The process is as follows:

1. The sponsoring committee considers an ordinance or amendment and refers it to the full Board;
2. The Board rejects or considers the amendment. If the Board elects to consider the ordinance or amendment, a public hearing must be held but not until the NEXT Board meeting (must be convened after 13 days) after publication of proper notice;
3. If the Board conducts a public hearing, no Board action on the ordinance or amendment may be taken only public input heard and, if any input, those comments are referred back to the sponsoring committee and legal counsel for consideration;
4. At the next Board meeting, following publication of proper notice, the Board may vote for final passage of the proposed ordinance or amendment by majority vote.

WHEREAS, An alternative process is also provided for in the Board Rules whereby the Board can elect to suspend Article XIII by a 2/3rds majority vote, bypass the requirements (1 through 4 above) and vote on the Ordinance or Ordinance Amendment before them; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that, for the sake of expediency, Article XIII of the Rules of the Bay County Board of Commissioners is hereby suspended through December 31, 2025, for the adoption of an Amendment to Bay County Employees' Retirement System Ordinance.

TIM BANASZAK, CHAIR  
AND BOARD

Corp. Counsel/Retirement – Waiver of Ordinance Adoption Process – Suspended through 12/31/25

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)

WHEREAS, The Bay County Road Commission (BCRC) participates in the Bay County Employees' Retirement System (BCERS). BCRC recently ratified new contracts with the Supervisors and Administrative Personnel Association (SAPA) and AFSCME Michigan Local #1096 (Union). In their respective and ratified collective bargaining agreements, the parties agreed to a *retroactive* increase in the retirement multiplier for SAPA and Union employees hired after January 1, 2016, from a 1.5% to 2.0% multiplier; and

WHEREAS, In compliance with MCL 38.1140h(5), BCRC timely secured an actuary analysis from BCER's Actuary GRS, for a pension valuation for the multiplier change. BCRC's actuary report dated November 1, 2024, is attached for reference; and

WHEREAS, On April 8, 2025, the Bay County Retirement Board of Trustees received the BCRC actuary report setting forth the multiplier change at BCRC. On April 16, 2025, the BCRC Board received the actuary report and passed the 2025 Retirement Ordinance Amendment Resolution providing that BCRC employees hired after January 1, 2016, included under either the Union or SAPA collective bargaining agreements and moving forward from this date shall be set at 2% (The April 16, 2025, BCRC Resolution is attached for reference); and

WHEREAS, Pursuant to the Retirement Board's 2004 Retirement Ordinance Procedure, the Retirement Ordinance must be amended to reflect BCRC's multiplier benefit change; and

WHEREAS, Over the years, there have been many multipliers and retirement benefit changes that affect retirement benefits, eligibility, and calculations for members of the Retirement System. The correct multiplier and benefit changes are reflected in the Retirement System's Summary Annual Report (SAR). The information in the SAR is utilized to calculate each member's retirement benefits at the time of their retirement. While the SAR is routinely updated, the Retirement Ordinance was not. Consequently, the benefit and multiplier information in the Retirement Ordinance needs to be updated to reflect all the past changes. The below proposed amendment includes the recent multiplier change for the two Road Commission groups, as well as prior multiplier changes at the Road Commission that were never reflected in the Retirement Ordinance; and

WHEREAS, Bay County Corporation Counsel has drafted the following amendment (in red and underlined) to the Retirement Ordinance setting forth the past and recent multiplier changes at the Road Commission in conformity with the law and formalities:

## Section 4.037

(25) Road Commission AFSCME Local 1096 Group, employer funded

- 2.50 % effective 8/1/2005
- 2.50 % hired before 1/1/2011
- 2.25% hired on or after 1/1/2011 and before 1/1/2016
- 1.5 % hired on or after 1/1/2016 \*amended in 2025 to 2%
- 2 % hired on or after 1/1/2016 amended in 2025

(26) Road Commission Class 1 Supervisory and Administrative Employees Group, employer funded

- 2.50 % effective 8/1/2005
- 2.50 % hired on or after 1/1/1996
- 2.50% hired on or after 1/1/1996 and before 1/1/2016 for service through 3/31/2011 and 2.25% for service after 3/31/2011
- 1.5 % hired on after 1/1/2016 \*amended in 2025 to 2%
- 2 % hired on or after 1/1/2016 amended 2025

WHEREAS, The Bay County Board of Commissioners is charged with amending the Retirement Ordinance to memorialize the changes set forth in the BCRC April 16, 2025, Resolution; and

WHEREAS, Article XIII of the Rules of the Bay County Board of Commissioners outlines the process for ordinance amendments. The Board of Commissioners, pursuant to Board Rule XXI, suspended the amendment process set forth in Article XIII and proceeded to a direct vote on this amendment; and

WHEREAS, Amending the Retirement Ordinance to reflect the benefit changes at BCRC will not have a financial impact on Bay County. BCRC would fund any unfunded actuarial liabilities as a result of the multiplier change for SAPA and Union Groups; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the proposed amendment to the Bay County Employees' Retirement System Ordinance as drafted and presented above, to reflect the updated retirement multipliers for the Bay County Road Commission SAPA and Union groups.

TIM BANASZAK, CHAIR  
AND BOARD

**Corp Counsel/Retirement – Amendment to the Bay County Employees' Retirement System Ordinance - Bay County Road Commission Multiplier**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





November 1, 2024

SAPA  
c/o Mr. Kevin Walczak, SAPA President  
AFSCME Local 1096  
c/o Mr. Shane Stroik, Local 1096 President

**Re: Supplemental Valuation for the Bay County Employees' Retirement System – Road Commission**

Dear Mr. Walczak and Mr. Stroik:

As requested, enclosed are the results of the supplemental valuation for the Bay County Employees' Retirement System to calculate the cost of implementing a plan change for Road Commission active members hired on or after 1/1/2016 within the following divisions – AFSCME Local 1096, Class I Supervisory and Admin, and Non-Union.

The data used in this supplemental actuarial valuation is based on information that was provided to us by Retirement System staff for the December 31, 2023 valuation. We are not responsible for the accuracy of the data provided. Please see the important comments on the following pages.

Please do not hesitate to call me with any questions or comments regarding this study.

Sincerely,  
Gabriel, Roeder, Smith & Company

A handwritten signature in black ink that reads "Shana M. Neeson". The signature is written in a cursive, flowing style.

Shana M. Neeson, ASA, FCA, MAAA

SMN:rmn  
Enclosure

# **Bay County Employees' Retirement System**

## **Supplemental Actuarial Valuation**

### **Confidential**

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**To:** SAPA and AFSCME Local 1096

**From:** Shana M. Neeson, ASA, FCA, MAAA and James D. Anderson, FSA, EA, FCA, MAAA  
Gabriel, Roeder, Smith & Company

**Subject:** Supplemental Valuation for the Bay County Employees' Retirement System – Road Commission

**Date:** November 1, 2024

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The purpose of this report is to calculate the cost of a plan change for Road Commission actives members hired on or after 1/1/2016 within the following divisions – AFSCME Local 1096, Class I Supervisory and Admin, and Non-Union. This report should not be relied on for any purpose other than the purpose described above. Determinations of financial results associated with the benefits described in this report for purposes other than those identified above may be significantly different.

This report was prepared at the request of both SAPA and AFSCME Local 1096 and is intended for use by SAPA and AFSCME Local 1096 and those designated or approved by SAPA and AFSCME Local 1096. This report may be provided to parties other than SAPA and AFSCME Local 1096 only in its entirety and only with the permission of SAPA and AFSCME Local 1096. GRS is not responsible for unauthorized use of this report.

This report was prepared using our proprietary valuation model and related software which, in our professional judgment, has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

All calculations have been made in conformity with generally accepted actuarial principles and practices, and with the Actuarial Standards of Practice issued by the Actuarial Standards Board.

Shana M. Neeson and James D. Anderson are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor.

This communication shall not be construed to provide tax advice, legal advice or investment advice.





# Bay County Employees' Retirement System – Road Commission

## Supplemental Actuarial Valuation

### Valuation Data and Methods

The supplemental valuation was based upon the data submitted for the annual pension valuation as of December 31, 2023. Unless otherwise noted, the actuarial assumptions and methods were the same as those used in the December 31, 2023 pension valuation.

Supplemental valuations do not predict the result of future actuarial valuations. Future activities can affect future valuation results in an unpredictable manner. Rather, supplemental valuations give an indication of the probable long-term cost of the benefit change only without comment on the complete end result of future valuations.

The proposed change may affect the risk profile of the Plan. At this time, we do not believe additional risk assessment is necessary.

This valuation was based on benefit provisions, actuarial methods and assumptions as of December 31, 2023, except as otherwise noted. For more information, see the December 31, 2023 actuarial valuation report dated September 24, 2024.

Actuarial assumptions are adopted by the Retirement Board of Trustees. In particular, the following assumptions were used:

- The assumed rate of interest was 7.25%.
- Payroll was assumed to increase 3.00% per year.

### Data Summary

A brief summary of data used in the supplemental valuation is presented below. Please review the summary carefully. If there is reason to believe that the data used is materially inaccurate, the results of this report should not be relied upon.

The December 31, 2023 Road Commission active pension employee file included 61 active members, in aggregate. Only the Road Commission members hired on or after 1/1/2016 who are non-Elected Officials are impacted by the proposal presented in this report. A summary of the data used for the supplemental is shown below:

	Averages at 12/31/2023				
	Count	Pay	AC* Balance	Age	Service
Impacted Divisions					
Local 1096 members hired on or after 1/1/2016	21	\$48,485	\$7,424	36.4	2.8
Class I Supervisory and Admin. Employees hired on or after 1/1/2016	2	74,198	8,631	38.5	2.7
Non-Union hired on or after 1/1/2016	<u>1</u>	<u>25,974</u>	<u>3,906</u>	<u>42.0</u>	<u>3.6</u>
Total Impacted Active Members	24	\$49,690	\$7,378	36.8	2.8
Total Road Commission Population	Count	Pay^	AC* Balance	Age	Service
Active Members	61	\$58,993	\$37,146	45.9	11.1
Retired Members	91	28,146	n/a	72.2	n/a
Terminated Vested Members	0	0	n/a	0	0

\* Accumulated Contribution (AC).

^ Pay for active members, annual benefit amount for all other members.



## Bay County Employees' Retirement System – Road Commission Supplemental Actuarial Valuation

### Provisions of Interest

Divisions	Benefit calculated as total service times Final Average Compensation (FAC) times	
	Current Provisions:	Proposed Provisions:
Road Commission AFSCME Local 1096 (Div. 25)	2.50% hired before 1/1/2011; 2.25% hired on or after 1/1/2011 and before 1/1/2016; and 1.50% hired on or after 1/1/2016	2.50% hired before 1/1/2011; 2.25% hired on or after 1/1/2011 and before 1/1/2016; and 2.00% hired on or after 1/1/2016
Road Commission Class I Supervisory and Admin. Employees (Div 26)	2.50% hired before 1/1/1996; 2.50% hired on or after 1/1/1996 and before 1/1/2016 for service through 3/31/2011 and 2.25% for service after 3/31/2011; and 1.50% hired on or after 1/1/2016	2.50% hired before 1/1/1996; 2.50% hired on or after 1/1/1996 and before 1/1/2016 for service through 3/31/2011 and 2.25% for service after 3/31/2011; and 2.00% hired on or after 1/1/2016
Road Commission Non-Union	1.50% hired on or after 1/1/2016	2.00% hired on or after 1/1/2016

The proposed change is to be administered prospectively as well as retrospectively for all prior service for Road Commission active members hired on or after 1/1/2016 within the following divisions – AFSCME Local 1096, Class I Supervisory and Admin, and Non-Union.

### Contributions to Provide Benefits Member Portion and Employer Portion Fiscal Year Beginning January 1, 2025

Contributions for	% of Active Payroll Road Commission		
	Current	Proposed	Increase/ Decrease
Normal cost of benefits:			
Age & service	12.05 %	13.06 %	1.01 %
Disability	0.85	0.91	0.06
Death-In-service	0.32	0.35	0.03
Total	13.22	14.32	1.10
Member contributions <sup>#</sup> :			
Total	4.79	4.79	0.00
Future refunds	0.22	0.22	0.00
Available for pensions	4.57	4.57	0.00
Administrative expenses	0.45	0.45	0.00
Employer normal cost	9.10	10.20	1.10
Unfunded accrued liability	1.09	1.46	0.37
Computed Employer Rate	10.19 %	11.66 %	1.47 %
Contribution \$	\$ 389,024	\$ 445,144	\$ 56,120

<sup>#</sup> For certain divisions, the member contributions are paid by the employer, either by directly contributing to the Retirement System or by transferring funds from employer reserves to employee reserves.

Unfunded actuarial accrued liabilities were amortized as a level percent of member payroll over a closed period of 19 years.





## Bay County Employees' Retirement System – Road Commission Supplemental Actuarial Valuation

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### Determination of Unfunded Accrued Liability

	Current	Proposed	Increase/ Decrease
A. Accrued liability			
1. For retirees and beneficiaries	\$ 26,099,860	\$ 26,099,860	\$ 0
2. For vested terminated members	0	0	0
3. For present active members			
a. Value of expected future benefit payments	14,224,995	14,835,938	610,943
b. Value of future normal costs	3,988,655	4,465,186	476,531
c. Active member liability: (a) - (b)	10,236,340	10,370,752	134,412
4. Total actuarial accrued liability	36,336,200	36,470,612	134,412
B. Valuation assets	35,755,513	35,755,513	0
C. Unfunded accrued liability (Excess assets): (A.4) - (B)	580,687	715,099	134,412
D. Funding ratio: (B) / (A.4)	98.4%	98.0%	(0.4%)

## Bay County Employees' Retirement System – Road Commission Supplemental Actuarial Valuation

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### Comments

**Comment 1** — The Road Commission SAPA and AFSCME Local 1096 provided the proposed plan change details.

**Comment 2** — The calculations are based upon actuarial assumptions regarding future events, which may or may not materialize. They are also based upon present and proposed plan provisions that are outlined in the report. If you have reason to believe that the assumptions that were used are unreasonable, that the plan provisions are incorrectly described, that important plan provisions relevant to this proposal are not described, or that conditions have changed since the calculations were made, you should contact the authors of this report prior to relying on information in the report.

**Comment 3** — If you have reason to believe that the information provided in this report is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the authors of the report prior to making such decision.

**Comment 4** — The results of this report were based on information provided to the actuary. The actuary is unaware of any additional information that would impact these results.

**Comment 5** — No statement in this report is intended to be interpreted as a recommendation in favor of the changes, or in opposition to them. This report should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

**Comment 6** — In the event that more than one plan change is being considered, it is very important to remember that the results of separate actuarial valuations cannot generally be added together to produce a correct estimate of the combined effect of all of the changes. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other, and with the assumptions that must be used.

**Comment 7** — This report is intended to describe the financial effect of the proposed plan changes on the Retirement System. Except as otherwise noted, potential effects on other benefit plans were not considered.

**Comment 8** — The reader of this report should keep in mind that actuarial calculations are mathematical estimates based on current data and assumptions about future events (which may or may not materialize). Please note that actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small (less than 30 lives). As a result, the cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.

## Bay County Employees' Retirement System – Road Commission Supplemental Actuarial Valuation

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### Comments (Concluded)

**Comment 9** — A review of the proposed plan changes for compliance with federal, state, or local law or regulations of the Internal Revenue Service, or any other regulatory body was outside the scope of this report and has not been performed by the actuary.

**Comment 10** — Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.



COMMISSIONERS  
WILLIAM E. SCHUMACHER  
Chairman

KEVIN D. SHARK  
Vice-Chairman

WILLIAM A. JORDAN  
Commissioner

## Board of County Road Commissioners County of Bay

2600 EAST BEAVER ROAD, KAWKAWLIN, MICHIGAN 48631  
TELEPHONE (989) 686-4610 FAX (989) 686-4620 TTY (800) 649-3777  
WEB SITE [www.baycoroad.org](http://www.baycoroad.org)  
JAMES C. LILLO, P.E., ENGINEER-MANAGER



SAFETY and SERVICE

### RESOLUTION

#### BAY COUNTY ROAD COMMISSION 2025 RETIREMENT ORDINANCE AMENDMENT

**WHEREAS**, certain full-time employees employed by the Bay County Road Commission (BCRC) had elected to be represented by the Supervisors and Administrative Personnel Association (SAPA) or AFSCME Michigan, AFL-CIO, Local #1096 (Union); and,

**WHEREAS**, the BCRC and Union recently negotiated and agreed to a collective bargaining agreement ("Union CBA") with a term of January 8, 2025 through December 31, 2027, which defines criteria for calculating employee pensions in Article 27, "Pension and Retirement", specifically defining criteria associated with employee's "Date of Hire", "Multiplier" and "Notes" in Section 27.2, Table 27, specifically for employee's hired "After January 1, 2016"; and,

**WHEREAS**, the recently negotiated and ratified Union CBA contained a change to the multiplier associated with the employees who were hired "After January 1, 2016", changing said multiplier from 1.5% to 2.0%, resulting in requiring a change to the Bay County Retirement Ordinance, to allow future actuarial information to be calculated correctly; and,

**WHEREAS**, the BCRC and SAPA recently negotiated and agreed to a collective bargaining agreement ("SAPA CBA") with a term of January 1, 2025 through December 31, 2027, which defines criteria for calculating pensions in Article 23, "Pension and Retirement", specifically defining criteria associated with employee's date of hire or "Defining Dates", "Multiplier" and "Notes" in Section 23.1, Table 23, specifically for employee's hired "After January 1, 2016"; and,

**WHEREAS**, the recently negotiated and ratified SAPA CBA contained a change to the multiplier associated with the employees who were hired "After January 1, 2016", changing said multiplier from 1.5% to 2.0%, resulting in requiring a change to the Bay County Retirement Ordinance, to allow future actuarial information to be calculated correctly; and,

**THEREFORE, BE IT RESOLVED**, for BCRC employees included under either the Union or SAPA collective bargaining agreements defined above and moving forward from this date until such time a superseding amendment nullifies this resolution, said BCRC employees "Multiplier" shall be set at 2.0%; and,

COMMISSIONERS  
WILLIAM E. SCHUMACHER  
Chairman

KEVIN D. SHARK  
Vice-Chairman

WILLIAM A. JORDAN  
Commissioner

## Board of County Road Commissioners County of Bay

2600 EAST BEAVER ROAD, KAWKAWLIN, MICHIGAN 48631  
TELEPHONE (989) 686-4610 FAX (989) 686-4620 TTY (800) 649-3777  
WEB SITE [www.baycoroad.org](http://www.baycoroad.org)  
JAMES C. LILLO, P.E., ENGINEER-MANAGER



SAFETY and SERVICE

**BE IT FURTHER RESOLVED**, that the BCRC Chairman of the Board is authorized to sign any and all documents needed to effectuate these changes; and,

**BE IT FINALLY RESOLVED**, this resolution be submitted to the Bay County Commission, with a request to amend the Bay County Retirement Ordinance as outlined above, upon agenda and considered for approval at the next, regularly scheduled Bay County Commission meeting.

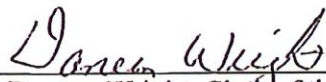
Motion was adopted on a roll call vote:

Yeas: Schumacher, Shark & Jordan

Nays: None

### CERTIFICATION:

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Board of County Road Commissioners, County of Bay, Michigan on the 16th day of April, 2025.

  
Danean Wright, Clerk of the Board





**BAY COUNTY  
EQUALIZATION DEPARTMENT**

**James A. Barcia**  
County Executive

**Keegan Bengel**  
Director  
bengelk@baycountymi.gov

March 13<sup>th</sup>, 2025

To: Bay County Board of Commissioners  
From: Equalization Department  
RE: 2025 Bay County Summer L-4029

Bay County Board of Commissioners,

The 2025 Bay County Summer Tax Rate Request (L-4029) is ready for approval by the Board of Commissioners. By approving this form, the Board is certifying the County Operating Millage of 5.6929 for levy on the summer tax bills. The levy of 5.6929 mills will result in an estimated collection of \$21,019,400. This form also certifies that the appropriate Millage Reduction Fraction of 0.9974 has been applied.

The estimated collection of \$21,019,400 is an increase of 4.42% from the 2024 estimated collection of 20,128,800. The estimated tax levy collection is found through the following formula:

$(\text{Millage Rate} / 1,000) \times \text{Taxable Value}$

$(5.6929 / 1,000) \times 3,692,206,272 = \$21,019,361$  (21,019,400) Rounded

The operating millage was originally allocated at 6.0000 mills and has been reduced over the years by the Headlee Millage Reduction Fraction to the current rate of 5.6929. Restoration of the original operating millage of 6.0000 would require a millage override to be approved by public vote.

The remaining extra voted millages will be presented to the Board in September on the Winter L-4029. These millages are submitted to the Board according to the season in which they are collected.

Thank you,

Keegan Bengel  
Equalization Director



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** The 2025 Bay County Summer Tax Rate Request (L-4029) is ready for approval by the Board of Commissioners. By approving this form, the Board is certifying the County Operating Millage of 5.6929 for levy on the summer tax bills; and
- WHEREAS,** The levy of 5.6929 mills will result in an estimated collection of \$21,019,400. This form also certifies that the appropriate Millage Reduction Fraction of 0.9974 has been applied; and
- WHEREAS,** The estimated collection of \$21,019,400 is an increase of 4.42% from the 2024 estimated collection of 20,128,800. The estimated tax levy collection is found through the following formula:
- (Millage Rate / 1,000) x Taxable Value  
 (5.6929 / 1,000) x 3,692,206,272 = \$21,019,361 (21,019,400) Rounded)
- WHEREAS,** The operating millage was originally allocated at 6.0000 mills and has been reduced over the years by the Headlee Millage Reduction Fraction to the current rate of 5.6929. Restoration of the original operating millage of 6.0000 would require a millage override to be approved by public vote; and
- WHEREAS,** The remaining extra voted millages will be presented to the Board in September on the Winter L-4029. These millages are submitted to the Board according to the season in which they are collected; Therefore, Be It
- RESOLVED** By the Bay County Board of Commissioners that authorization is granted for the Board Chairman and County Clerk to sign the attached 2025 Bay County Summer Tax Rate Request (L-4029) on behalf of Bay County.

TIM BANASZAK, CHAIR  
AND BOARD

## Equalization – Summer L-4029 Form - 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**2025 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2025)

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.24 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>BAY</b>	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 <b>3,692,206,272</b>
Local Government Unit Requesting Millage Levy <b>BAY COUNTY</b>	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.**

[illegible]

Prepared by <b>KEEGAN BENDEL</b>	Telephone Number <b>(989) 875-4075</b>	Title of Preparer <b>EQUALIZATION DIRECTOR</b>	Date <b>05/07/2025</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 330.1211(3).

<b>Clerk</b>	Signature	Print Name	Date
<b>Secretary</b>			<b>05/07/2025</b>
<b>Chairperson</b>	Signature	Print Name	Date
<b>President</b>			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	



## OFFICE OF BAY COUNTY EXECUTIVE

**James A. Barcia**  
County Executive

515 Center Avenue, Suite 401  
Bay City, Michigan 48708  
Tel: (989) 895-4130 | Fax: (989) 895-2094

### MEMORANDUM

**To:** Tim Banaszak, Chairperson, Bay County Board of Commissioners  
**From:** Jim Barcia, Bay County Executive  
**Date:** April 30, 2025  
**Subject:** Consent of Appointments to Bay County Brownfield Redevelopment Authority

**Background:**

As described in state law for Brownfield Redevelopment Authorities Act 381 of 1996 Part 125.2655 Sec.5.(c). The Bay County Executive is making the appointments of "not less than 5 nor more than 9 members" and request the Bay County Board of Commissioner's consent. With the recent election results, resignations, and expiration of Brownfield Authority terms, the appointments are staggered between 1 - year, 2-year, and 3-year terms. Members will serve without any compensation.

**Recommendation:**

The law recommends appointing members who are experienced with TIFA's, DDA practices, and local governing financing. After careful consideration of expertise and knowledge the recommendation and request of the Bay County Executive's office is consent of the following appointments to the countywide Bay County Brownfield Redevelopment Authority:

1. Participating Township Supervisor- Glenn Rowley Bangor Township; 3-year term
2. Participating Township Supervisor- Terri Close- Hampton Township; 3-year term
3. Bay County Treasurer- Weston Prince; 3-year term
4. Participating City Manager/Mayor- Dave Haag- Auburn; 2-year term
5. Open Public Seat- Steve VanTol; 2-year term
6. Participating Township Representative- Charles Campbell; 2-year term
7. Participating Township Supervisor- Terry Spencer; 1-year term

CC; Board of Commissioners, Lindsey Arsenault, Alex Poirier

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Email: [countyexecutive@baycountymi.gov](mailto:countyexecutive@baycountymi.gov) | Web: [www.baycountymi.gov](http://www.baycountymi.gov)

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** The Bay County Brownfield Redevelopment Authority was established pursuant to Michigan Public Act 381 of 1996, as amended, specifically Section 125.2655, which authorizes the creation and appointment of a Brownfield Redevelopment Authority to facilitate the revitalization and redevelopment of underutilized, contaminated, or blighted properties; and
- WHEREAS,** Under Section 5(c) of the Act, the Bay County Executive is authorized to appoint not less than five (5) nor more than nine (9) members to the Authority, with the consent of the Bay County Board of Commissioners; and
- WHEREAS,** Due to recent election results, resignations, and the expiration of terms of current Authority members, it is necessary to appoint new members to serve staggered terms of one, two, and three years, with all members serving without compensation; and
- WHEREAS,** The Bay County Executive, after careful consideration of qualifications and relevant expertise in Tax Increment Finance Authorities (TIFAs), Downtown Development Authority (DDA) practices, and local governmental financing, recommends the following individuals for appointment to the Bay County Brownfield Redevelopment Authority:
- Glenn Rowley, Bangor Township Supervisor – 3-year term
  - Terri Close, Hampton Township Supervisor – 3-year term
  - Weston Prince, Bay County Treasurer – 3-year term
  - Dave Haag, Auburn City Manager/Mayor – 2-year term
  - Steve VanTol, Public Representative – 2-year term
  - Charles Campbell, Participating Township Representative – 2-year term
  - Terry Spencer, Participating Township Supervisor – 1-year term
- RESOLVED** That the Bay County Board of Commissioners hereby concurs with the appointments as recommended by the Bay County Executive to serve on the Bay County Brownfield Redevelopment Authority in accordance with the terms specified above.

TIM BANASZAK, CHAIR

AND BOARD

County Executive - Appointments to the Bay County Brownfield Redevelopment Authority 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



515 Center Ave., Suite 102  
Bay City, Michigan 48708  
[www.baycounty-mi.gov/rod](http://www.baycounty-mi.gov/rod)

## Brandon Krause

Bay County Register of Deeds

**JILL M. RAYNAK**  
Chief Deputy Register of Deeds  
Phone (989) 895-4228  
Fax (989) 895-4296  
TDD (989) 895-4049

To: Tim Banaszak, Board Chairman  
From: Brandon Krause, Register of Deeds  
Date: May 14, 2025  
Re: DraaS (Disaster Recovery System) Contract with CSI

**Background:** There have been multiple counties that have been affected by ransomware and malware, causing severe disruptions to the county's IT system, which can cease the Register of Deeds services provided to our constituents for months, example: Wexford County and Wayne County, 2024.

**Finances:** All monies needed to pay for CSI's Disaster Recovery System will be funded by the Register of Deeds Automation Fund. No General Fund money will be needed.

**Recommendation:** That the board approves the DraaS contract to enter into an agreement with CSI for Disaster Recovery services. Also, that the Board Chair is authorized to sign all related documents following review and approval by the Corporation Counsel.

A handwritten signature in blue ink that reads "Brandon Krause". The signature is fluid and cursive, with a long horizontal stroke at the end.



## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** Several counties across the state have experienced significant disruptions to their IT systems due to ransomware and malware attacks, resulting in the suspension of vital public services for extended periods; and
- WHEREAS,** Such disruptions, particularly affecting the operations of the Register of Deeds, can severely impact constituents' access to essential services for months, as seen in Wexford County and Wayne County in 2024; and
- WHEREAS,** The implementation of Disaster Recovery as a Service (DRaaS) solution is necessary to safeguard the County's IT infrastructure and ensure continuity of operations in the event of a cybersecurity incident; and
- WHEREAS,** CSI's Disaster Recovery System will be funded through the Register of Deeds Automation Fund, requiring no expenditures from Bay County's General Fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the contract with CSI for the provision of Disaster Recovery Services and authorizes the Chairman of the Board to execute said Contract on behalf of Bay County (Register of Deeds) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related required budget adjustments are approved.

TIM BANASZAK, CHAIR  
AND BOARD

## Register of Deeds - DRaaS (Disaster Recovery System) Contract with CSI

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**  
gignacc@baycountymi.gov

**Jon Morse, Buildings & Grounds Supervisor**  
morsej@baycountymi.gov

**Brad Moses, Civic Arena Manager**  
mosesb@baycountymi.gov

**Daniel Neering, Recreation Manager**  
neeringd@baycountymi.gov

**Juliet Nicholls, Recreation Coordinator**  
nichollsj@baycountymi.gov

**Dan Tomczak, Pinconning Park Manager**  
tomczakd@baycountymi.gov



## BAY COUNTY

**JAMES A. BARCIA**  
County Executive

Tel: (989) 895-4132  
Fax: (989) 895-2094

To: Tim Banaszak, Chairman of the Board of Commissioners

From: Cristen Gignac, Director of Recreation & Facilities  
Weston Prince, Bay County Treasurer

Date: May 15, 2025

Subject: Authorized Signature for Community Project Funding Grant through HUD

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**Request:** Approve County Executive Jim Barcia to be the authorized signatory on the \$1 Million Community Project Funding Grant being administered through HUD for upgrades to recreational facilities (Community Center) and elimination of blight (Bay County Land Bank) that was approved in the FY 2024 federal budget.

**Background:** Through resolution 2024-120, the Board authorized the acceptance of this Community Project Funding and the Board chair to execute all required grant agreements after review of Corporation Counsel. It also authorized the interlocal agreement between Bay County and the Bay County Land Bank. As we are working through the agreement process, the federal grant agreement has County Executive Jim Barcia as the authorized signature on the grant agreement presumably because he was the applicant. His name is auto populating on these contracts. Ultimately, federal contracts for funding of this nature typically do not allow for much change in language.

**Economics:** n/a

**Recommendation:** It is recommended the Board additionally approve the County Executive to sign agreements for this Community Project Funding upon review and approval from Corporation Counsel.

cc: Jim Barcia

## BAY COUNTY BOARD OF COMMISSIONERS

MAY 20, 2025

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (5/20/25)
- WHEREAS,** The Bay County Board of Commissioners previously adopted Resolution 2024-120, authorizing the acceptance of a \$1 million Community Project Funding Grant through the U.S. Department of Housing and Urban Development (HUD) for improvements to recreational facilities (Community Center) and the elimination of blight (Bay County Land Bank), as included in the FY 2024 federal budget; and
- WHEREAS,** Resolution 2024-120 also authorized the Board Chair to execute all required grant agreements upon review and approval by Corporation Counsel, and authorized the execution of an interlocal agreement between Bay County and the Bay County Land Bank; and
- WHEREAS,** During the federal grant agreement process, HUD documentation designates County Executive Jim Barcia as the authorized signatory, as he was the original applicant for the funding, and his name is auto-populating in the federal contract documentation; and
- WHEREAS,** Federal contracts of this nature typically do not permit substantial alterations to contractual language, including designated signatories; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes County Executive Jim Barcia to serve as an official signatory for all agreements and documents related to the \$1 million HUD Community Project Funding Grant, contingent upon review and approval by Corporation Counsel.
- RESOLVED** That this resolution is intended to supplement the authorizations contained within Resolution 2024-120 and shall remain in effect for the duration of the grant administration process.
- RESOLVED** That related required budget adjustments are approved.

**TIM BANASZAK, CHAIR  
AND BOARD**

## Recreation &amp; Facilities - Authorized Signature for Community Project Funding Grant through HUD

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## **BAY COUNTY BOARD OF COMMISSIONERS**

**APRIL 15, 2025**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, APRIL 15, 2025, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KATHY NIEMIEC, VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER T. RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

### **MINUTES**

MOTION 38: COMM. DOCKETT MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF MARCH 18, 2025, AS PRESENTED, AND THE MINUTES FOR THE SPECIAL MEETING OF MARCH 25, 2025. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **AGENDA APPROVAL**

MOTION 39: COMM. BESON MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF APRIL 15, 2025. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **CITIZENS INPUT**

### **PETITIONS AND COMMUNICATIONS**

MS. ZANOTTI: READ RESOLUTION 2025-52, HONORING THE TRI-VALLEY THUNDER HOCKEY TEAM, INTO THE RECORD.

RES. 2025-52: COMM. RUPP MOVED TO ADOPT RES. 2025-52; THE BAY COUNTY BOARD OF COMMISSIONERS PROUDLY HONORED AND CONGRATULATED THE TRI-VALLEY THUNDER HOCKEY TEAM FOR THEIR EXCEPTIONAL ACHIEVEMENTS DURING THE 2024-2025 SEASON. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. ZANOTTI: READ RESOLUTION 2025-54, RESOLUTION REQUESTING MDHHS ACTION TO ENSURE ADEQUATE MEDICAID FUNDING FOR COMMUNITY MENTAL HEALTH SERVICES, INTO THE RECORD.

RES. 2025-53: COMM. BESON MOVED TO ADOPT RES. 2025-53; THE BAY COUNTY BOARD OF COMMISSIONERS PROCLAIMED MAY 11-17, 2025, AS ECONOMIC DEVELOPMENT WEEK IN BAY COUNTY, MICHIGAN, AND ENCOURAGED ALL CITIZENS TO LEARN MORE ABOUT HOW ECONOMIC DEVELOPMENT STRENGTHENS OUR COMMUNITY. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MR. PINTER: SHARED THE BACKGROUND ON BAY ARENAC BEHAVIOR HEALTH, WHICH IS THE COUNTY'S MENTAL HEALTH PROGRAM.

HE SPOKE ABOUT THE INCREASE IN AND NEED FOR INPATIENT PSYCHIATRIC HOSPITALIZATIONS, SERVICES FOR CHILDREN AND FAMILIES IN HOME-BASED PROGRAMS, AND ACCESS TO AUTISM SERVICES OVER THE LAST 2 YEARS. HE TALKED ABOUT THE CHANGES IN MEDICAID ENROLLMENT AND ELIGIBILITY. MEDICAID IS AN ENTITLEMENT PROGRAM AND HAS BEEN UNDERFUNDED SINCE 2022. NOTHING FOR BABH HAS CHANGED, BUT SINCE LESS MONEY WAS SPENT DURING THE PANDEMIC, RATES HAVE BEEN

CUT BY 5%. HE DISCUSSED THE REVENUES AND EXPENDITURES BETWEEN 2016 AND 2021, WHICH REMAINED PARALLEL. REVENUE HAS BEEN FLAT FOR THE LAST 4 YEARS, BUT EXPENDITURES HAVE BEEN CREEPING UP DUE TO DEMAND INFLATION AND LOSS OF REVENUE. THEY ARE ASKING THE COMMISSION TO PASS A RESOLUTION TO PUSH OUT THE CURRENT YEAR APPROPRIATION FOR BEHAVIORAL HEALTH AND TO LOOK AT HOW THEY SET RATES IN THE FUTURE TO BE MORE REFLECTIVE OF WHAT THEY ARE ACTUALLY SEEING RATHER THAN WHAT THEY'VE PAID.

COMM. BEGICK: WE HAD OUR CONFERENCE A WEEK AGO, AND THEY DID NOT TALK ABOUT MENTAL HEALTH THIS TIME. THERE WAS TALK ABOUT FINDING MONEY FOR ROADS. IT WASN'T ON OUR AGENDA. WE NEED TO GET MAC TO BE A LITTLE MORE ENGAGED IN THE PROCESS.

MR. PINTER: I TOLD MR. BOLTER AT OUR ASSOCIATION THAT I'M TRYING TO GET BAY AND ARENAC COUNTIES TO PASS RESOLUTIONS AND AS SOON AS THEY DO THE OTHER COUNTIES WILL GET COPIES INCLUDING MAC. STUFF WE'VE DONE IN THE PAST THAT WE'VE BEEN SUCCESSFUL WITH STARTED AT THE COUNTY LEVEL. AT THIS POINT THE COUNTY IS SAYING TO PUSH OUT THE MONEY THAT'S APPROPRIATED.

COMM. CRETE: THE DEPARTMENT OF HUMAN SERVICES IS IGNORING US, THEY DON'T RESPOND TO OUR LETTERS. IT IS A CONCERN BECAUSE IT IS AN IMPORTANT NEED IN THIS COMMUNITY.

MOTION 40: COMM. DOCKETT MOVED TO RECEIVE THE BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY UPDATE PRESENTATION BY CEO CHRISTOPHER PINTER. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-54: COMM. DOCKETT MOVED TO ADOPT RES. 2025-54; THE BAY COUNTY BOARD OF COMMISSIONERS URGED MDHHS TO TAKE THE ACTIONS NECESSARY TO DISTRIBUTE THE ACTUAL LEGISLATIVE APPROPRIATION FOR FISCAL YEAR 2025 TO THE CMHSP SYSTEM. THESE FUNDS ARE NEEDED TO ADDRESS THE INCREASING EXPENSES RELATED TO SERVICE DEMAND, ENROLLMENT ISSUES, MEDICAL INFLATION, AND LEGISLATIVE CHANGES SUCH AS UNEMPLOYMENT AND EARNED SICK TIME ENACTED IN THE LAST YEAR. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 41: COMM. CRETE MOVED TO RECEIVE THE FISCAL YEAR (FY) 2025 MEDICAID REVENUE & EXPENSE GAPS LETTER TO THE HONORABLE GOVERNOR GRETCHEN WHITMER. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-55: COMM. DOCKETT MOVED TO ADOPT RES. 2025-55; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE BAY COUNTY EQUALIZATION REPORT FOR 2025. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MR. KEEGAN: GAVE A PRESENTATION ON THE PROCESSES AND PROCEDURES USED TO CREATE THE EQUALIZATION REPORT. HE DISCUSSED THE EQUALIZATION CYCLE AND GAVE EXAMPLES OF THE SALE AND APPRAISAL STUDIES THEY COMPLETED TO GENERATE THE REPORT. THESE STUDIES TELL THE LOCAL ASSESSOR WHAT NEEDS TO BE DONE TO GET THEIR VALUES TO COMPLY WITH THE CURRENT MARKET TRENDS. THE L-4023 FORM IS HOW THE ASSESSOR COMMUNICATES TO THE EQUALIZATION DEPARTMENT THAT THEY TOOK THE FIGURES FROM THE STUDY AND GOT THEIR VALUES TO A PLACE THAT'S ACCEPTABLE TO THE STATE TAX COMMISSION.

THE EQUALIZATION DEPARTMENT HAS COMPLETED ITS REVIEW OF THE 2025 ASSESSMENT ROLES OF THE 14 TOWNSHIPS AND 5 CITIES AND IS SUBMITTING THE EQUALIZATION REPORT FOR APPROVAL AND ADOPTION. HE REVIEWED THE L-4024, WHICH SHOWS THE RECOMMENDED COUNTY EQUALIZED VALUATIONS FOR BAY COUNTY. THE NEXT PORTION OF THE REPORT SHOWS BOTH 2024 AND 2025 ASSESSED AND TAXABLE VALUES, ALONG WITH A PERCENT CHANGE. HE PROVIDED A BREAKDOWN OF THE VALUE IN THE COUNTY BY PROPERTY CLASS WHICH IS PRIMARILY RESIDENTIAL. THE LAST PART OF THE REPORT BREAKS DOWN EACH INDIVIDUAL TOWNSHIP, SHOWING BOTH THE ASSESSED AND TAXABLE VALUES. ALL UNITS HAD A POSITIVE INCREASE IN VALUE IN BOTH THE ASSESSED AND TAXABLE VALUE.

MOTION 42: COMM. CRETE MOVED TO RECEIVE THE CELLULAR CONNECTIVITY EXPANSION LETTER. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 43: COMM. DOCKETT MOVED TO RECEIVE THE BAY COUNTY DRAIN COMMISSIONER 2024 ANNUAL REPORT. IT WAS SUPPORTED BY

COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **REPORTS/RESOLUTIONS OF COMMITTEES**

### **COMMITTEE OF THE WHOLE – APRIL 1, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR)**

- RES. 2025-56: COMM. CRETE MOVED TO ADOPT RES. 2025-56; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE INMATE ADMINISTRATIVE SERVICES CONTRACT (ASC) BETWEEN BAY COUNTY (SHERIFF) AND BLUE CROSS BLUE SHIELD FOR THE PERIOD OF MAY 2025 TO APRIL 2026. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-57: COMM. CRETE MOVED TO ADOPT RES. 2025-57; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CONTRACT WITH MGT IMPACT SOLUTIONS, LLC (MGT) TO PROVIDE TITLE IV-CLAIMING SERVICES TO CLIENT FOR THE BAY COUNTY FRIEND OF THE COURT. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-58: COMM. CRETE MOVED TO ADOPT RES. 2025-58; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF THE CLEAR SERVICES CONTRACT. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-59: COMM. CRETE MOVED TO ADOPT RES. 2025-59; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP) CARE COORDINATION AGREEMENT(S) FOR CHILDREN'S SPECIAL HEALTH CARE SERVICES. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-60: COMM. CRETE MOVED TO ADOPT RES. 2025-60; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RELEASE OF A REQUEST FOR PROPOSALS (RFP), FOR MORGUE RENTAL SERVICES IN ACCORDANCE WITH BAY COUNTY'S PURCHASING POLICY. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-61: COMM. CRETE MOVED TO ADOPT RES. 2025-61; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMISSION AND

ACCEPTANCE OF THE EGLE SCRAP TIRE CLEANUP GRANT FOR FY 2025. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-62: COMM. CRETE MOVED TO ADOPT RES. 2025-62; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE CHAIRMAN OF THE BOARD TO ENTER INTO AN AGREEMENT WITH CONSTELLATION NEW ENERGY FOR A POOLED PRICE FOR GAS TRANSPORTATION FOR UP TO THREE (3) YEARS BASED ON THE BEST MARKET PRICE AVAILABLE. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-63: COMM. CRETE MOVED TO ADOPT RES. 2025-63; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE 2026 BUDGET SCHEDULE AND CALENDAR (SEE RESOLUTION FOR THE BUDGET SCHEDULE AND CALENDAR). IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-64: COMM. CRETE MOVED TO ADOPT RES. 2025-64; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RE-ALLOCATION OF ANY UNSPENT AMERICAN RESCUE PLAN ACT (ARPA) FROM A COMPLETED PROJECT TO THE BAY COUNTY HEALTH AND HUMAN SERVICES CENTER ARPA PROJECT. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-65: COMM. CRETE MOVED TO ADOPT RES. 2025-65; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE REHMANN ROBSON CHANGE ORDER TO ASSIST WITH IMPLEMENTING GASB 101 – COMPENSATED ABSENCES WITH FUNDING TO COME FROM THE GENERAL FUND'S FUND BALANCE, NOT TO EXCEED \$15,000. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-66: COMM. CRETE MOVED TO ADOPT RES. 2025-66; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PURCHASE/LEASE AGREEMENT WITH CISCO CAPITAL AND THE AGREEMENT WITH CDW GOVERNMENT ENTERPRISE FOR THE PURCHASE, SETUP, AND IMPLEMENTATION OF THE EQUIPMENT. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-67: COMM. CRETE MOVED TO ADOPT RES. 2025-67; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF

INTENT TO AWARD THE REQUEST FOR PROPOSAL (RFP) 2024-25, CENTRAL DISPATCH UNINTERRUPTED POWER SUPPLY REPLACEMENT TO ESCON GROUP. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-68: COMM. CRETE MOVED TO ADOPT RES. 2025-68; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**COMMITTEE OF THE WHOLE – APRIL 8, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR) MEETING CANCELLED (ITEMS REFERRED DIRECTLY TO FULL BOARD WITH APPROVAL FROM COMMITTEE CHAIR)**

**BOARD OF COMMISSIONERS (TIM BANASZAK, CHAIR; VAUGHN J. BEGICK, VICE CHAIR)**

RES. 2025-69: COMM. BEGICK MOVED TO ADOPT RES. 2025-69; THE BAY COUNTY BOARD OF COMMISSIONERS URGED STATE AND FEDERAL TRANSPORTATION AUTHORITIES AND LEGISLATORS TO CONSIDER RESTORING PASSENGER RAIL SERVICE FROM FLINT TO MACKINAW CITY, REVIVING THE HISTORIC DETROIT & MACKINAW RAILROAD ROUTE. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. CRETE: WHAT KIND OF TIMING IS IT FOR THIS TO HAPPEN?

MR. VALLANCE: I AM LOOKING TO GET INITIAL SUPPORT ON THE COUNTY LEVEL, AND THEN WE WILL TAKE THIS TO MDOT AND THE US DEPARTMENT OF TRANSPORTATION. IT WILL TAKE AT LEAST A YEAR OR TWO, BUT WE NEED THE COUNTY SUPPORT IN ORDER TO GET THE TRAIN GOING FROM FLINT TO MACKINAW CITY.

COMM. DOCKETT: DOES THIS PROPOSAL INCLUDE NEW RAILWAY LINES OR IS THIS USING EXISTING FREIGHT LINES?

MR. VALLANCE: EXISTING FREIGHT LINES WILL BE USED UP TO ALPENA, AND THEN WE DO RAILS TO TRAIL FROM THERE TO MACKINAW CITY.

RES. 2025-70: COMM. BEGICK MOVED TO ADOPT RES. 2025-70; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE POLICY REVISION ALIGNING BAY COUNTY'S POLICY WITH THE EARNED SICK TIME ACT (ESTA), TRANSITIONING FROM THE PAID MEDICAL LEAVE ACT



(PMLA), AND ADOPTED THE BAY COUNTY EARNED SICK TIME POLICY (SEE RESOLUTION FOR ATTACHMENT). IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-71: COMM. BEGICK MOVED TO ADOPT RES. 2025-71; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR MARCH 2025. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-72: COMM. BEGICK MOVED TO ADOPT RES. 2025-72; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMITTAL OF THE APPLICATION FOR THE BYRNE COMMUNITY PROJECT FUNDING FTY 2026 AND APPROVED ACCEPTANCE OF THE AWARDED GRANT FUNDING. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-73: COMM. BEGICK MOVED TO ADOPT RES. 2025-73; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CONTINUED PARTICIPATION IN THE MICHIGAN HEALTH ENDOWMENT FUND AND AUTHORIZED COMPLETION OF THE GRANT CONCEPT PAPER AND APPLICATION FOR THE MICHIGAN GUARDIANSHIP DIVERSION PROJECT. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-74: COMM. BEGICK MOVED TO ADOPT RES. 2025-74; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE GIS MANAGER TO MOVE FORWARD ON SECURING 2025 DIGITAL ORTHOPHOTOGRAPHY. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-75: COMM. BEGICK MOVED TO ADOPT RES. 2025-75; THE BAY COUNTY BOARD OF COMMISSIONERS CONCURRED WITH THE RECOMMENDED LIST OF REPRESENTATIVES FOR THE MATERIALS MANAGEMENT PLAN (MMP) PLANNING COMMITTEE AND APPOINTED MIKE LOSEY AS THE BAY COUNTY DESIGNATED PLANNING AGENT. (SEE RESOLUTION FOR ATTACHMENT). IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. OGAR: THE FIRST STEP IN DEVELOPING A MATERIALS MANAGEMENT PLAN IS APPOINTING A PLANNING COMMITTEE. THIS PLANNING IS SPECIFICALLY FOR RECYCLING. IT'S UPDATING THE EXISTING SOLID WASTE MANAGEMENT PLAN, BUT THE EMPHASIS IS ON

RECYCLING, INCREASING RECYCLING, AND DEVELOPING NEW COMPOST SITES.

MR. BARCIA: THANKED MS. OGAR FOR DOING A LOT OF GROUNDWORK ON THIS PROJECT AND GETTING US TO THE POINT WE'RE AT.

RES. 2025-76: COMM. BEGICK MOVED TO ADOPT RES. 2025-76; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE BOARD TO EXECUTE AN AGREEMENT DRAFTED BY CORPORATION COUNSEL TO UTILIZE THE SERVICES OF JURIJ FEDORAK AS SPECIAL ASSISTANT ATTORNEY GENERAL TO ADDRESS THE REMAINING CONFLICTED CASES PENDING IN THE PROSECUTOR'S OFFICE AND THE HIRING OF A TEMPORARY, PART-TIME LEGAL ASSISTANT TO ASSIST THE SAAG. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-77: COMM. BEGICK MOVED TO ADOPT RES. 2025-77; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE BAY COUNTY PROSECUTOR TO HIRE UP TO TWO (2) LAW SCHOOL INTERNS AS UNREPRESENTED TEMPORARY EMPLOYEES FOR NO MORE THAN TWELVE (12) WEEKS AT THE RATE OF \$21.25 PER HOUR FOR THE 2025 ACADEMIC SUMMER BREAK, WITH FUNDS TO COME FROM THE 2025 BAY COUNTY PROSECUTOR'S BUDGET. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-78: COMM. BEGICK MOVED TO ADOPT RES. 2025-78; THE BAY COUNTY BOARD OF COMMISSIONERS PROCLAIMED APRIL 2025 AS AUTISM ACCEPTANCE MONTH IN BAY COUNTY AND CALLS UPON ALL RESIDENTS TO PROMOTE UNDERSTANDING, CELEBRATE NEURODIVERSITY, AND SUPPORT AN INCLUSIVE COMMUNITY WHERE EVERYONE BELONGS. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

### **COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: THE GOLF COURSE OPENED ON MONDAY, AND I WANT TO THANK THE BOARD FOR THE APPROVAL OF THE ARPA FUNDS THAT WILL HELP US ADDRESS SOME OF THE FLOODING ISSUES ON A FEW OF THE HOLES IN THE BACK 9. IT'S BEEN AN ISSUE FOR YEARS AND EXPENSIVE TO FIX. WE DID NOT HAVE THE ACTUAL EQUIPMENT

TO GET THAT DONE. WITH THE ARPA MONEY THAT HAS BEEN TRANSFERRED TO THE GOLF COURSE, WE'LL BE ABLE TO ENHANCE AND EXPEDITE THE IMPROVEMENTS ON THE HOLES WHERE WE CONSISTENTLY HAVE DAMPNES AND FLOODING. THANK YOU TO THE SEASONAL WORKERS WHO IMPROVED OUR COURSE.

## **COMMISSIONER COMMENTS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **PUBLIC INPUT**

### **MISCELLANEOUS**

### **ANNOUNCEMENTS**

#### **2025 APPOINTMENTS**

##### **JUNE**

LIBRARY BOARD (ONE, 5-YEAR TERM EXPIRING: S. BLONDIN)

##### **OCTOBER**

BOARD OF CANVASSERS (TWO, 4-YEAR TERMS EXPIRING: T. ARMSTRONG/REPUBLICAN; P. SANTOS/DEMOCRAT (APPOINTMENTS MADE FROM LISTS SUBMITTED BY THE MAJOR POLITICAL PARTIES)

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE AT-LARGE, 3-YEAR TERM EXPIRING: B. BENCHLEY)

LAND BANK AUTHORITY (ONE TOWNSHIP REPRESENTATIVE, 3-YEAR TERM EXPIRING: G. ROWLEY)

##### **NOVEMBER**

BAY COUNTY BUILDING AUTHORITY (TWO, 6-YEAR TERMS EXPIRING: C. LUTZ, T. BRADY)

##### **DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 1,3,5 & 7)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (TWO, 4-YEAR TERMS: V. BEGICK, T. STEWART)

### **CLOSED SESSION**

PERSONNEL DIRECTOR – LABOR NEGOTIATIONS

MOTION 44: COMM. BEGICK MOVED TO ENTER INTO A CLOSED SESSION. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY ROLL CALL VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RETURNED TO REGULAR SESSION

MOTION 45: COMM. DOCKETT MOVED TO ALLOW THE PERSONNEL DIRECTOR TO ACT ON BEHALF OF THE BOARD DURING NEGOTIATIONS. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**RECESS/ADJOURNMENT**

MOTION 46: COMM. DOCKETT MOVED TO ADJOURN THE REGULAR BOARD SESSION OF APRIL 15, 2025. THE MEETING CONCLUDED AT 6:10 P.M. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS  
BAY COUNTY MICHIGAN

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KATHLEEN ZANOTTI  
BAY COUNTY CLERK  
BAY COUNTY MICHIGAN

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KAYLA FRIEND  
SECRETARY TO THE CLERK  
BAY COUNTY MICHIGAN